

LETTER OF RECOMMENDATION INFORMATION FORM

This form has been designed by the members of the psychology department to make it easier to write useful letters of recommendation for students. It serves as a summary of information relevant to your letter. In addition to completing the form, some instructors may request a sample of your writing so that they can comment on your writing ability. Because some instructors write 40 or more letters of recommendation a year, it is requested that if possible you request all your letters at once rather than bringing in two or three requests every few days. Before giving any forms from other graduate schools to a faculty member to complete, please fill out all portions of the form that can and should be completed by you. You should also supply a stamped, correctly addressed business size envelope for each letter you are requesting.

Name: _____ Marshall Student #: _____

Major: _____

Overall GPA: _____ Psychology GPA: _____

Estimate GPA last 2 years: _____

(Please fill in scores for any of the following you have taken:)

GRE: Verbal: _____ Quantitative: _____ Writing: _____ Subject: _____

Med Cats: _____ MAT _____ LSAT _____

Courses you had from me:

<u>Course</u>	<u>Semester</u>	<u>Grade</u>
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Other psychology courses and grades (especially Statistics & Experimental)

<u>Course</u>	<u>Grade</u>
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What do you think are your strengths and weaknesses or what special skills or experience do you have (e.g., computer, lab)?

(OVER)

Have you completed an internship? Yes No - If so, where did you work and what type of experiences did you complete?

Relevant volunteer and/or paid work in psychology field:

Research experience (and assorted presentations/or publications)

Anything else you think might be helpful or you would like them to know about you.

What are your goals for graduate school and what are your ultimate career goals?

Schools you want letters sent to:

(If you want timely processing of your letters, be sure to include this information!)

<u>School</u>	<u>Program (subprogram if applicable)</u>	<u>Date Due</u>
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