

**Administrative Calendar Due Dates**  
Office of Academic Affairs  
2024-2025

<b>DEPARTMENT/ITEM</b>	<b>DUE DATE</b>
<b>Academic Budget Office</b>	
Listing of Courses for Fee Collections with CRN's (Spring 2025)	October 25, 2024
Listing of Courses for Fee Collections with CRN's (Summer 2025)	February 28, 2025
Listing of Courses for Fee Collections with CRN's (Fall 2025)	April 18, 2025
<b>Center for Teaching &amp; Learning</b>	
Reynolds Outstanding Teacher Award Nominations	September 15, 2024
Pickens-Queen Teacher Award Nominations	September 15, 2024
Hedrick Outstanding Faculty Award Nominations	September 15, 2024
Council for Chairs Excellence in Teaching Award Nominations	September 15, 2024
MU Distinguished Artists & Scholars Award Nominations (Submit Electronically)	February 15, 2025
<b>Deans' Offices</b>	
Evaluation of Deans Forms	To Be Announced
<b>Office of the Provost &amp; Senior Vice President for Academic Affairs</b>	
Distinguished Service Award Nominations	February 14, 2025
Completed Evaluation of Deans by Faculty	To Be Announced
Chairperson Evaluations Notice of Completion	To Be Announced