

# MARSHALL UNIVERSITY



**2024-25 HANDBOOK**

### Marching Thunder Mission:

It is our mission to: Provide a quality educational experience, an atmosphere of acceptance, be a source of pride for all, and provide a sense of purpose for our members.

- **Education** - The Marching Thunder is first and foremost a collegiate entity which utilizes fundamental student-centered learning and development to perpetuate enduring motivation toward higher levels of excellence in all objectives.
  - **Acceptance** - We strive for a connection among our diverse members that is based in an open-minded and welcoming environment for students to have a safe and family-oriented experience.
  - **Pride** - The continued achievement of excellence and development of ownership among its members which instills pride within the Marching Thunder program, in turn strengthening the sense of pride within the university.
  - **Purpose** – The unique role that we serve within the Marshall University student-centered experience, rooted in the artistic endeavors within the School of Music, provides our members with a clear understanding that they are part of something much bigger than themselves.
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### Marching Thunder Purpose:

The Marching Thunder aims to represent Marshall University with the highest degree of performance, integrity, and pride at all designated university and athletic events, in addition to community, state, and national appearances.

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### Marching Thunder Vision:

The Marching Thunder is one of the core entities on the Marshall University campus and is an icon within the Marshall University experience. We are an essential part of the Marshall University identity, as it has been for over 100 years. As we represent the university, the Marching Thunder will continue to offer its members the essential tools and experiences necessary to be a contributing member of society.

The vision of the Marching Thunder: To instill integrity and acceptance within the organization as we collaborate with the university and community, and inspire creativity, collaboration, and commitment among its members.

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**ONE FAMILY. HERD PRIDE. WE ARE MARSHALL.**

Marching Thunder Member,

The document you are about to read is your handbook and your course syllabus for MUS 466 and also holds a great deal of information about membership in The Marshall University Marching Thunder. While we do not want to overwhelm you, we do want to provide you with the important details regarding membership.

Please read this document before you official check-in for band camp on or before August 8<sup>th</sup>, at which time you will digitally sign it, acknowledging that you have read and understand everything in this handbook. The policies in this handbook were developed so that this year's Marching Thunder can reach its greatest potential!

If you have any questions regarding this handbook, you are encouraged to contact me. Have a great season and Go Herd!

Sincerely,

Dr. Christopher Schletter  
Director of Athletic Bands

## **2024-2025 THUNDERING HERD STAFF**

Dr. Christopher Schletter  
Director of Athletic Bands

Dr. Phil Vallejo  
Director of Bands

Maurica Smith  
Color Guard Coordinator

Chip Thompson  
Color Guard Instructor

Jackson Hall  
Percussion Coordinator

Marlee Kaiser  
Percussion/Cymbals

James Hendricks  
Front Ensemble/Sound

Jack Turner  
Bass Drums/Front Ensemble

Adam Abshire  
Majorette Coordinator

# MARSHALL UNIVERSITY MARCHING THUNDER HANDBOOK & SYLLABUS

*“It’s not enough to be good if you have the ability to be better.”*

*-Alber Lee Cox*

## ABOUT THIS HANDBOOK

This handbook addresses three main areas:

- **Operations:** How the marching band operates and the processes, organizational structure, and guidelines pertinent to its functioning throughout the year and how the marching band functions in its unique capacity as both an organization and a university course.
- **Academics:** This will function as a course syllabus for MUS 466. This entire Handbook will also apply to membership in our spring semester pep bands, particularly with respect to rules, regulations, policies, and expectations.
- **Code of Conduct:** What is expected of marching band members and staff will align with the university Code of Conduct at all times.

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## THE NEED FOR A MARCHING BAND HANDBOOK

There are procedures and policies with which all members need to become familiar, and this handbook provides those necessary materials. Both veteran members and new members must carefully read and understand this information in order to commit to membership for the 2024-2025 season.

You will find that much of this document is quite specific about the expectations, rules, and policies that we have in place, but please understand that these are necessary if we are to have an environment in which fairness, consistency, and efficiency are to be present. Please also understand that any university organization’s policies must reflect the core philosophy, mission, and expectations of that university and the community it services. The main purpose of our handbook is to make the Marshall University Marching Thunder the best organization possible.

Please note: Upon checking in for band camp, you will be asked to provide signature, which indicates that you have read this document and agree to its contents as it pertains to membership in the Marching Thunder. If you have any questions about this document, please do not hesitate to contact the director.

## MEMBERSHIP REQUIREMENTS

To be a fully active member of the Marshall University Marching Thunder, members must meet the following requirements:

- Must be registered for MUS 466
  - Must be in good financial standing with University Bands and Marshall University, including the dispensation of all uniform fees, equipment fees, hotel fees, or other charges incurred in prior membership
  - Must complete and have on record with University Bands a **Medical Information Form**
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## EXTENDED MEMBERSHIP

- Students who are in the marching band may participate in the Marching Thunder for up to six (6) years as undergraduate students.
  - Any student wishing to participate in band for more than 6 years must present compelling reasons to the director or attend as a graduate student at Marshall University
  - Graduate students may participate in band for two (2) years beyond the six (6) years allowed for undergraduates, for a total of 8 years, regardless of how this limit is reached.
  - The number of years a leadership team member may serve will be determined by the Director on an annual basis.
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## REQUIRED CLASS MATERIALS

All Marching Band members will be required to bring the following materials to all rehearsals including game-day rehearsals:

1. Instrument or appropriate equipment
2. Mobile device with the following apps installed:
  - a. UDBpro (Ultimate Drill Book) app – drill and attendance
  - b. Beam app with music and exercises downloaded (musicians)
  - c. Flare app
  - d. Healthy Roster
3. eFlip mobile device holder and lyre, or some way to connect to your instrument or person.
4. Proper rehearsal attire (sandals, crocs, or similar foot apparel are not acceptable)
5. Water Bottle for hydration. We will not be supplying cups.

**Recommended Items:** Sunscreen, hat, sunglasses, etc.

# ATTENDANCE

Attendance is the most important factor in the success of any group activity. All members are required to attend every rehearsal and performance throughout the football season. This includes the Sun Belt Conference Championship Game (if the team gets in) and the (possible) bowl game that takes place post-season. ***An absence from a performance will result in the removal of eligibility to travel with the MT for the conference championship and/or bowl game.*** In addition, the student will not receive their end of the year stipend (see "End of Season Stipends section below). The director makes all final decisions on attendance and membership eligibility regarding absences. If a member foresees an absence or tardy due to reasons that he/she feels may merit special consideration, present your case in writing to Dr. Schletter for consideration.

## ATTENDANCE PROCEDURES

1. All members must set up the attendance and fundamentals block by 3:30 PM each day for rehearsal.
2. You must check in with the UDBpro app by 3:30 to be considered present and on time. Check in between 3:30 and 3:45 is considered late. Anything after 3:45 is considered absent, unless a course conflict form was filled out.
3. If a member is late or has a class conflict, the member should report to the section leader when he/she arrives to be marked present.
4. Attendance will also be taken at Game Day rehearsals and any pre-performance warm up (this includes exhibitions).

## TARDY PROCEDURES

1. If an emergency arises and a member is going to be tardy, he/she must contact the director or a GA to inform them.
2. The member should send an email to [marchingthunderattendance@gmail.com](mailto:marchingthunderattendance@gmail.com) to provide information and documentation regarding the tardy.
3. The member should then report to rehearsal as soon as possible and check in with the director so that the member's attendance can be marked "tardy" rather than "absent".

*Leaving rehearsal early is analogous to being tardy because rehearsal time is lost in both instances. Conflicts must be reported.*

## ABSENTEE PROCEDURES

If a member knows he/she is going to be absent, he/she must contact the Office of Student Affairs who will determine if the absence is excused or not. Student Affairs will then contact the director with their decision.

The member should also send an email to [marchingthunderattendance@gmail.com](mailto:marchingthunderattendance@gmail.com) to provide information and documentation regarding the absence.

**IF A MEMBER NEEDS TO BE EXCUSED FROM ANY PART OF A BOWL GAME TRIP, A WRITTEN STATEMENT MUST BE PRESENTED AT LEAST 3 WEEKS IN ADVANCE TO BE CONSIDERED TO BE EXCUSED. SUBMITTING THE FORM DOES NOT AUTOMATICALLY EXCUSE THE ABSENCE.**

#### **ACCEPTABLE EXCUSES FOR TARDINESS OR ABSENCES**

1. University Sponsored Activities
2. Student Illness or Critical Illness/Death in the Immediate Family
3. Short-term Military Obligations
4. Jury Duty or Court Appearance
5. Religious Holidays

Note: Weddings are only excused if they are for an immediate family member or you are in the wedding party. Please communicate with Dr. Schletter as soon as you know about the wedding event.

If a student is absent, they must follow the university guidelines to secure an excused absence (if applicable).

#### **CLASS CONFLICTS**

A member is permitted to miss the equivalent of one (1) rehearsal day per week due to a class conflict. This can be split up two or three rehearsal days. A Class Conflict Form is available online here and must be submitted to the director by the end of band camp. In order for a class conflict override to be issued, an email must be sent to your advisor, copying Dr. Schletter, and a clear explanation regarding the class that conflicts with MUS 466 by the end of band camp. If another section of the course is offered that doesn't conflict and can fit in your schedule, you must take that section to avoid missing marching band.

#### **CONSEQUENCES OF NOT MEETING ATTENDANCE/TARDY EXPECTATIONS**

Each student is allowed 2 absences (excused or unexcused) and 4 tardies. After these, the following consequences take effect.

1. Every two additional unexcused tardy = 1 unexcused absence.
2. One additional unexcused absence may result in possible suspension from the week's half-time performance and/or future performances.
3. Every additional unexcused absences will lower your overall grade by 2.5% and may result in suspension from the current half-time performance and/or subsequent performances.
4. An unexcused absence from Saturday rehearsal will result in not being allowed to perform that day. The student is still expected to attend the game.
5. An unexcused absence on Friday will result in removal from the current week's performance.

6. Excessive absences due to an illness or injury may result in alternate status and/or suspension from performances.
7. One unexcused absence from a performance will lower your grade by two letters, will make you ineligible for any pending trips, and you will lose your end of season stipend.

This applies all post-season performances. Note: your grade for the fall semester can be retroactively changed if circumstance warrants.

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***“It takes but one positive thought when given a chance to survive and thrive to overpower an entire army of negative thoughts.”***

*- Robert Schuller-Author*

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## **GRADING**

Because of the inherent nature of ensemble classes, the grading system is different from academic classes. Each member of the class starts with a grade of “A”. If a member follows all prescribed guidelines and meets all expectations, he or she will receive a final grade of “A” for the course at the end of the semester. However, if a member does not follow the guidelines and expectations as outlined in this manual, they will have their final grade lowered in accordance with the attendance policy noted above. These guidelines and expectations include the following:

- **Attendance**  
Please see the section on “Attendance” above.
  - **Preparedness and Performance**  
Including, but not limited to, music, memorization, drill, choreography, required materials, etc.
  - **Conduct, Attitude, and Participation**  
Including but not limited to The Marshall University Student Code of Conduct, respect for fellow students, staff, fans, and the institution of the “Marching Thunder” (please see “Policies and Expectations”)
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## **END OF SEASON STIPENDS**

All members are eligible for a service award. Those students who meet all membership qualifications and commitments will receive the award at the end of the season after returning their uniform. The amount of the service award depends on available funds. A member can have their service award revoked or the amount reduced for any of the following reasons:

1. Damage to university-owned equipment and/or uniform



2. Failure to return university-owned equipment and/or uniform by **posted deadlines. THIS POLICY WILL BE STRICTLY ENFORCED!!**
3. More than 4 unexcused absences from rehearsals.
4. Failing to comply with rules and regulations as stated in this handbook and The Marshall University Student Code of Conduct.
5. Unexcused absence from a performance.

All decisions relative to service award reduction or elimination will be made by the Director.

## **TUITION WAIVER**

A percentage of members receive tuition waivers. The terms of the waiver are prescribed in the agreement letters the recipients sign. Scholarships are generally awarded to those who apply and audition each year.

- Marshall Band members that would like to be considered for a tuition waiver should submit an online application form to the Director of Athletic Bands at the appropriate time.
- All members of the Marching Thunder who receive a tuition waiver will be required to register and participate in marching band and pep band. If a student does not participate in an athletic band each semester, they will forfeit their waiver for that semester.

## **AMERICANS WITH DISABILITIES STATEMENT**

Any student who has a disability that requires accommodations to complete the essential functions of MUS 466 should contact The Marshall University Office of Disability Services Program. Every effort will be made to provide reasonable accommodations.

Essential Functions of MUS 466:

- Attend all scheduled rehearsals and performances (most of which are outdoors at our practice field)
- Perform assigned music and/or choreography
- Perform assigned drill maneuvers

### ***THINGS THAT TAKE NO ABILITY***

***Effort***  
***Positive Attitude***  
***Accountability***  
***Integrity***  
***Responsibility***

***Promptness***  
***Respectfulness***  
***Trustworthiness***  
***Honesty***  
***Commitment***

***Team Unity***  
***Compassion***  
***Dedication***  
***Empathy***  
***Efficacy***

***“A leader is one who knows the way, goes the way, and shows the way.”***

*- John Maxwell, author*

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## **ORGANIZATIONAL STRUCTURE**

If you have any questions, concerns, or should a problem arise regarding the Marching Thunder, you should proceed through the following organizational structure:

Section Leaders → Drum Majors → Graduate Assistants → Staff → Directors

If you do not feel comfortable approaching any particular level of the organizational structure, you are encouraged to make an appointment to meet with the Director of Athletic Bands. If you do not feel comfortable approaching the Director of Bands, you are encouraged to make an appointment with the Director of The School of Music. Marshall University has specific procedures in place to handle issues of concern. Please make every effort to utilize these procedures within the Marshall University system should an issue of concern arise.

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## **REHEARSAL SCHEDULE**

Monday, Wednesday, Friday

3:30 PM – 5:30 PM. Please arrive by 3:15 PM

Other Sectionals:

TBD by section leaders

Game Day Dress Rehearsals Times:

Provided the week of the game

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## **UNIFORMS**

Marshall University has spent a lot of time and money to provide a good image for the band. When wearing your band uniform, you represent **Marshall University** and **The Marching Thunder**. Always conduct yourself with appropriate decorum. **Please remember:** FANS AND/OR ALUMNI, are always observing you while you are in uniform. The Marching Thunder is one of the most visible icons of Marshall University, especially when in uniform. With this comes a greater need for responsibility from our members. Consider this carefully when you choose to become a member of the organization.

### **UNIFORM ASSIGNMENT AND REQUIREMENTS**

- Wind and percussion members will receive a jacket, bibber pants, “We Are” drop, gauntlets, shako, hat box, and garment bag.
- You will be issued a uniform during Band Camp. Once you are fitted for your uniform, you will be responsible for keeping the uniform in performance level appearance.
- **AT NO TIME SHOULD MEMBERS OF THE BAND WASH THEIR OWN UNIFORM!!!**

- All wind and percussion players must have black marching shoes. It will be your responsibility to keep your marching shoes in “performance shape”. Failure to comply with this important request will result in the member not being allowed to perform that day.
- You will be required to compensate Marshall University for any damages caused to your uniform. Charges for lost or damaged items will appear on your student account. At the discretion of the Director, lack of appropriate care of your uniform may result in dismissal from the band.
- Tall, plain black socks. NO FOOTIES! Socks must be tall enough to prevent someone from seeing your ankle between your shoe and the bottom of your pants while sitting and marching.
- White gloves must be worn while in uniform. Dirty or discolored gloves are not acceptable. Woodwind players may cut the fingertips off of their gloves.

### UNIFORM CARE

- Once you are assigned a uniform, it is your responsibility to keep it safe.
- Uniforms cannot be stored in the band complex. You must take them home with you and *hang them up correctly*.
- Failure to keep your uniform in “performance shape” will result in removal from performance on that day.
- Members are not to make any alterations to the uniform. Your uniform will be fitted to you for the proper look during camp. Please see a member of the Uniform Committee if you feel your uniform needs altering.
- If you get a stain on your uniform, you should notify the Uniform Committee as you turn in your uniform THAT DAY. Do not attempt to clean it yourself.
- Your uniform should be hung up properly after each use.

### WEARING YOUR BAND UNIFORM

The purpose of a uniform is to provide cohesion in the organization and among the members to create a sense of power and pride.

- Winds and Percussionists are to wear the member shirt provided for them under their uniform. This is critical for the look of the ensemble and the proper fit of your uniform! On special rehearsals, you will be asked to wear your bibbers and under-shirt. Jackets must be folded and placed with your shakos with your section.
- Your uniform is either on or off. This includes the jacket. Shakos may be carried separately. Members are not to wear an incomplete uniform unless instructed by the director.
- Your uniform may be worn only at university-related functions or those approved by the Director.
- If a member has long hair, it must be neatly secured under the shako so that the hair is not visible on the shoulders of the band uniform. A member’s hair must not touch the

collar of the uniform.

- A member's shoes must be polished and in good condition.
- Only Marching Thunder issued hats may be worn in uniform. Other hats, bandannas, or headbands are not to be worn while in uniform at any time. The only exception here is for sousaphone players.
- Smoking, eating, consuming alcohol, or using illegal drugs while in uniform is strictly prohibited. This includes color guard, majorettes, and featured twirlers. We will be providing hydration and snacks for you on game days in the stands, which will eliminate the need for the members to visit the concession stand. This will allow us to have the full ensemble in the stands at all times providing support for The Herd and allow us to reduce the chance of mishaps with concession stand food while in uniform.
- No large jewelry or body art of any type that can be seen by the public may be worn with the uniform. Body art would include any type of tattoo or fingernail polish. Tattoos that can be seen while wearing the uniform must be covered and nail polish must be clear. Only stud earrings will be permitted while in uniform. No large hoops, gauges, or bars may be worn in the ears or on the face. Please wear clear place holders for all other jewelry.
- No cussing/swearing while in uniform! Please be aware of who and what you represent and be aware of your surroundings. We want to represent the Marching Thunder and Marshall University well.

## UNIFORMS IN THE STANDS

- Members are not to remove any part of the uniform until instructed to do so. We will leave our jackets on at all times during the game.
- The Drum Majors will give the signal as to when Shakos are to be removed.
- Students will be expected to wear their official Marching Thunder hat when instructed to do so.
- Sunglasses are permitted in the stands – conservative styles only.

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## EQUIPMENT

By signing this document, you agree to the following:

1. Students will be required to compensate Marshall University for any damage caused to borrowed equipment. Charges for lost or damaged items will appear on the student's account. At the discretion of the Director, lack of appropriate care of borrowed equipment may result in dismissal from the band.
2. If your borrowed equipment needs repair, see the Director. University Bands will handle repair costs related to everyday wear and tear. University Bands Graduate Assistants are responsible for the delivery of equipment to the music store. Do not take your instrument for repair on your own without speaking with the director first

3. Do not switch or return university-owned equipment without completing the appropriate paperwork. Students are responsible for the equipment listed on the “*Borrowed Property Agreement*” form that they signed.
4. Please load and unload equipment carefully onto trucks and busses.
5. DO NOT leave equipment in the hallways of the music building after rehearsals and/or performances. Put equipment and cases in the correct storage locations and be sure that the room(s) is locked.

## UNIFORM AND EQUIPMENT TURN IN PROCEDURES

- The dates and times of uniform and equipment return will be announced later.
- No uniforms or instruments can be dropped off at the University Bands office or anywhere else outside the designated return areas and times. If you do so, your service award will be revoked. There will be no exceptions to this policy.
- At the end of football season and the week before uniform/instrument return, we will remind you of the uniform and instrument return specifics.
- Whether you check your e-mail, receive an e-mail from us, or check our website, you are responsible for turning in your equipment and uniform as required.
- In order to receive your end-of-season stipend, you must turn in your entire uniform.

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## MARCHING THUNDER BAND COMPLEX AND REHEARSAL FIELD

The Marching Thunder Band Complex is a shared space and as such we all share the responsibility to maintain the band room and equipment storage. Do not leave any personal items in the band room when not in rehearsal and make sure you take care of throwing away trash. If you see something on the floor, even if it is not yours, please take care of it

The rehearsal field is shared with the rec center. Please make sure you take all your belongings with you after rehearsal and throw away any trash.

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## SECTION SHIRTS

Each section is welcome to create their own shirts for the season. It is the responsibility of the section to design the shirt, place the order, collect the money, and distribute the shirts. It is important that you follow University style guides when designing the shirt. There are various rules for using University trademarks.

Also be aware that not every company is allowed to print the Marshall logo. Websites like Custom Ink do not have permission to use the logo without approval from the Office of Communications. Glenn’s Sporting Goods, Bulldog Graphix, and Hometown Sport are all local and able to produce shirts with the logo.

***“Integrity is doing the right thing, even when no one is watching.”***

- C.S. Lewis

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## **POLICIES ON CONDUCT**

Please note that, in addition to the following *“Policies on Conduct”*, The Marshall University Student Handbook is in effect whether you are on or off campus as long as you represent Marshall University.

*You have more freedom now than you have had at any time in your life thus far. With this freedom comes the need to demonstrate maturity. If you show a lack of maturity, lack of freedom follows quickly.*

### **SPORTSMANSHIP AND ETHICAL BEHAVIOR**

All members of The Marching Thunder are expected to conduct themselves with pride and professionalism at all rehearsals, performances, appearances, and other functions regardless of the outcome of the event.

The essential elements of sportsmanship and ethics in sports are embodied in the concept of character building and six core principles: respect, responsibility, fairness, honesty, integrity and good citizenship. The highest potential of sports is achieved when competition reflects these six principles.

Member institutions' student-athletes, coaches and staff shall conduct themselves in an appropriate manner in connection with all intercollegiate sporting events in which they participate ("Events"). They shall conduct themselves as positive role models and represent their institutions in a manner that exhibits the principles of sportsmanship. They shall exhibit respect and courtesy towards all participants, and comment about other institutions, coaches and student-athletes only in a positive manner.

***Members and staff will not engage in any unsportsmanlike conduct, intimidation tactics, celebratory acts that demean others, use inappropriate language regarding others, or engage in similar abusive and degrading behavior reflective of a general lack of respect and civility.***

### **ALCOHOL AND CONTROLLED SUBSTANCES**

The following are strict and incontestable guidelines for the behavior of ALL Marching Thunder personnel. If the behavior of a participant or staff member is found not to be commensurate with these guidelines, his or her membership with any and all athletics bands will be permanently terminated. **This is your first and only warning. You will not be afforded a second chance!**

At no time when acting as a participant, agent, staff member, or representative of The Thundering Herd shall any person act in violation of any federal, state, or local alcohol or controlled substances laws. These laws include the following:

1. Possession or consumption of alcohol by an individual under the age of 21 is prohibited.
2. Possession or consumption of any illegal substances by any person of any age is prohibited.
3. Consumption of alcohol on an ICC-regulated vehicle (e.g. a bus or university vehicle) is prohibited.
4. Acquisition of alcoholic beverages for an individual under the age of 21 is prohibited.
5. **At no time when acting as a participant, agent, staff member, or representative of The Marching Thunder, or when in transit to or from a University Bands function, or when staying in accommodations provided by official university means (e.g. hotel), shall any band member, regardless of age, be in the possession of, or consume, alcoholic beverages or controlled substances.**

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## SMOKING

- Smoking in university classes is prohibited; MUS 466 is a university class, therefore smoking is not permitted at any time during a band function.
- Smoking while in uniform is strictly prohibited and entirely unacceptable.
- Smoking in high profile areas such as stadium parking lots, hotel parking lots, etc., where it is clear that Marshall University is being represented, is prohibited.
- This includes e-cigarettes

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## SEXUAL HARASSMENT POLICY

It is the policy of Marshall University to maintain a work and educational environment free from all forms of sexual harassment of any employee, applicant for employment, or student. Sexual harassment in any manner of form is expressly prohibited. It is the responsibility of the University to provide educational opportunities to create this free environment and to take immediate and appropriate corrective action when sexual harassment is reported or becomes known.

Sexual harassment will not be tolerated and all students and staff must abide by Marshall University Policy GA-1 and West Virginia State Code 18B-1-6. If you suspect harassment, please contact the Director immediately. If you are uncomfortable going to the Director of Athletic Bands, you may contact the Director of the School of Music and Theater.

## HAZING

A college experience is an exciting time for students. A successful organization should include education about leadership, foster academic achievement and promote positive experiences that are free from hazing. **Hazing is not a part of the Marching Thunder and will not, under any circumstances, be tolerated.**

The University defines hazing as "Any action taken or situation created intentionally whether on or off campus, to produce mental, emotional, or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations may include paddling in any form; creation of excessive fatigue, i.e. any activity which deprives a student of at least six continuous hours of sleep; physical and psychological shocks; inappropriate quests, i.e. stealing items; treasure hunts; scavenger hunts; road trips; or any other such inappropriate activities carried on either on or off campus, or in a Greek house. Wearing publicly any apparel which is conspicuous and not normally in good taste, as defined by the proper hearing bodies; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; or any other activities which are not consistent with fraternal law, ritual, or policies or regulations of national organizations or otherwise compromise the dignity of the individual including forced use and abuse of alcohol and drugs."

All complaints and/or requests for definition of hazing are to be filed with the Director of Judicial Affairs. All cases decided by the Judicial Board are appealed to the Student Conduct and Welfare Committee, and finally to the President of the University."

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## BUS AND AIR TRAVEL

- Be reminded that the "Alcohol and Controlled Substance" policy is in effect throughout all band functions and trips. A representative on each bus is required to report any infractions of this policy immediately, meaning the representative will ask the bus driver to stop the bus immediately and report the incident to the directors. This will result in the immediate removal of the violators from the bus at the first appropriate location and permanent removal from the band. Remember if you bring any alcohol or controlled substances on a bus, you have already violated University and University Band policy whether or not you have consumed the substance. You are also in violation of Federal Law if you consume alcoholic beverages while in an ICC-regulated vehicle. **This is your first and only warning. You will not be afforded a second chance!**
- All buses will have a staff member responsible for checking to be sure everyone is on the bus prior to our leaving each time the bus stops and our members exit the bus. It is of the utmost importance for members to keep noise at a minimum while the staff member is making sure we have all of our members. Individual members are responsible for communicating any alternative transportation plans that you may have made with the staff member that is in charge of attendance on your bus.



- All videos must be approved by the Director. The Director has the final word on what videos will be shown during trips. If any members on a bus find a video objectionable, they should voice their objections and the video will be stopped.
  - No one is to open the emergency exits or windows, including restroom windows, unless there is an actual emergency.
  - Do not react in a negative fashion to anyone outside the bus. It does not matter how disrespectful someone outside the bus is acting – you are not to respond. Anyone found to have responded to someone outside the bus in a manner that is found to be at odds with the mission of the Thundering Herd will be dismissed from the class.
  - Be respectful of the bus driver, guests, director, and your fellow band members who are also on the bus.
  - Only members, personnel, staff, and approved guests are allowed to ride the busses.
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## **HOTELS**

- Be reminded that the *“Alcohol and Controlled Substance”* policy is in effect throughout all band functions and trips.
  - Avoid congregating in the halls, lobby, or other areas of the hotel where you might disturb other guests. Socializing on trips is an enjoyable part of the band, but please limit it to rooms or areas away from the regular hotel guests.
  - Only members, personnel, staff, and approved guests are allowed to stay in the hotel rooms provided by the university.
  - Please avoid slamming hotel doors.
  - Any student acting in a manner that embarrasses the band and/or brings harm to self or others will be restricted, if not banned, from future travel with the band.
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## **BUS AND HOTEL SIGN-UP PROCEDURE**

Members will be allowed to sign up for their hotel room with up to three other people. The bus lists will be assigned from the hotel room lists. This will make checking into hotels much easier. Members are guaranteed to be on a bus with their roommates. More detailed information will be available when it is time to sign up for rooms.

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***“GOOD TEAMS BECOME GREAT TEAMS WHEN THE MEMBERS TRUST EACH OTHER ENOUGH TO SURRENDER THE ‘ME’ FOR THE ‘WE’.”***

*-Phil Jackson*

## IN THE STANDS

- Only uniformed personnel and staff should be seated in the band section. Please do not invite people who are not associated with the band to sit in the band section. Staff and guests of the band should sit in designated areas
  - No band member should leave the band area during a game unless it is absolutely necessary. If you must leave, notify a staff member, and return to the band area as soon as possible. You must travel with another member.
  - We attend games to perform and to work. Our work responsibilities include cheering for and supporting our team. Thus, all members are expected to participate fully in all cheering and performing in the stands, i.e. vocals, horn moves, et al.
  - Pay close attention to the conductors and cheerleaders at all times.
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## ACCOUNTABILITY

In order for The Marching Thunder to continue to maintain its status as one of the most well-respected organizations on campus, students will be held accountable if the aforementioned rules and expectations are not met. Corrective measures for violations of rules and inappropriate behavior are based on the severity of the incident, relevant circumstances, and a student's prior conduct and attitude. Disciplinary action may include but is not limited to the following:

1. Loss of Stipend
2. Loss or reduction of future tuition waivers
3. Exclusion from travel with the band
4. Suspension from performing
5. Dismissal from the program

**If you miss a performance for any reason, you will forfeit your ability to travel with the band to any bowl game we are asked to attend, AND you will not receive your end-of-season stipend.**

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## THE INTERNET

We understand and are respectful of our students' right to free expression; however, we would urge you to carefully consider what it is that you place on websites (e.g. Facebook, Twitter, et al) and understand that if you represent yourself in word or image on websites as a member of The Marching Thunder, we will hold you responsible for what you have posted, particularly as it relates to the University's Handbook. The Internet isn't a proper forum for resolution of issues relating to the band. We understand our organization to be a team, a family, and what takes

place within the confines of our activities should remain there. With membership comes responsibility, and we would hope that you would take seriously your responsibility to our organization and not place material on the Internet that would be embarrassing to both yourself and our marching band.

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## **SMARTPHONE APPS**

Any student who has a smartphone should download the following applications.

- Remind
  - This app helps with communication from the Director, staff, and leadership to all or some members of the Marching Thunder. You must be connected via Remind in some way. There is far too much information provided to rely solely on emails.
- Ultimate Drill Book
  - In an effort to save paper, the Marching Thunder will not print and distribute drill this year. Drill will be emailed to all students prior to rehearsal and you are expected to bring that with you to class. Ultimate Drill Book is an app that will allow students to view drill, animation, and other information directly on their smartphone or tablet.
- Flip Folder
  - To further our effort to save paper and go fully digital, the Marching Thunder will no longer print and distribute music this year. Pdf files can be requested, but the integration of the Flip Folder app will make many aspects of rehearsal and game day procedures easier.

***“INDIVIDUAL COMMITMENT TO A GROUP EFFORT - THIS IS WHAT MAKES A TEAM WORK, A COMPANY WORK, A SOCIETY WORK, EVEN A CIVILIZATION WORK.”***

*- Vince Lombardi*

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## **CODE OF CONDUCT**

This Code of Conduct is derived from the basic concept of utilizing sound, respectful judgment in our interaction with others. It has been established to encourage and produce a positive learning and performing environment for all. Affiliation with the Marching Thunder requires the recognition and adoption of the following essential elements that will be utilized as a positive modeling structure for all Marching Thunder participants. The general principles of this Code are supplemented by specific rules and guidelines found in other materials provided to you.

1. The physical and mental health of the members of the Marching Thunder is always always of primary importance under all circumstances. These concerns derive and govern our rules, policies and procedures - not only to protect and assist our members, but also to ensure they can fully participate and benefit from their experiences with us.

2. Members of the Marching Thunder are always under the direct or indirect supervision of the administration and instructional staff. Insubordination or disrespect toward management, staff, member leaders, or any volunteer will not be tolerated. This includes staff, instructors, or faculty members outside our organization.
3. Members are to always conduct themselves in a professional and respectable manner. Proper conduct includes, but is not limited to, appropriate treatment and the display of respect toward all others. Appropriate and mature language, demeanor and interactions are expected.
4. Treating others with dignity and respect is the responsibility of each individual. Failure to do so risks the health and well-being of individual members as well as the educational and competitive purposes and goals of the Marching Thunder. Bullying, hazing, insults, sexual harassment and retaliation are behaviors utterly contrary to the Marching Thunder, and will not be tolerated.
5. The violation of any law is unacceptable, including but not limited to the use or abuse of alcohol, controlled substances and tobacco, theft, destruction and vandalism of property, and crimes against other individuals.
6. While a member of the Marching Thunder, at rehearsals or performances, in uniform or during the off-season, you represent not only yourself and your fellow members, but decades of individuals who have worn the uniform. The reputation of the Marching Thunder is their legacy to you and your responsibility to uphold.
7. Your staff, whether instructional, administrative, or medical, are always available to help, regardless of the circumstances. If you are in need of assistance, help, advice, or good conversation, seek the confidential council of any staff member, administrator or adult.
8. If you have any concerns about any action, behavior, or situation that you witness, have experienced or have knowledge about, please seek assistance, guidance and support. The instructional staff and administration are here to support you, and it is the responsibility of all participants to help ensure and protect the integrity of the educational programs offered by the Marching Thunder.
9. THE GOLDEN RULE: Treat others as you wish to be treated. This is a proven philosophy in effective team building, communication, human interaction and in life. Take care of yourself and of one another.

Any possible violation of this Code will be investigated and evaluated by the Director or their Designee in the interest of a fair and just resolution for all involved. Results of this evaluation may result in any action deemed necessary or appropriate in the sole and absolute discretion of the Director or their Designee, up to and including immediate dismissal from the Marching Thunder.

# 2024 MARSHALL UNIVERSITY MARCHING THUNDER PERFORMANCE CALENDAR

(Subject to change)

## August

8<sup>th</sup>-17<sup>th</sup> – Band Camp

15<sup>th</sup> – Freshman Parade (Drum Line)

16<sup>th</sup> – Herd Rally Downtown

31<sup>st</sup> – Home Opener vs. Stoney Brooke & Band Day

## September

7<sup>th</sup> – Away Game vs. Virginia Tech (travel)

21<sup>st</sup> – Sissonville HS Exhibition (tentative)

28<sup>th</sup> – Home Game vs. W. Michigan

## October

Oct. 5<sup>th</sup> – Homecoming Game vs. App. State (Alumni Band)

17<sup>th</sup> (Thurs.) – Home game vs. Georgia St.

26<sup>th</sup> – Tri-State Marching Championships and Exhibition

## November

2<sup>nd</sup> – Home game vs. ULM

16<sup>th</sup> – Home game vs. CCU

There will be early basketball games at which we will also perform.

## December

7<sup>th</sup> – Potential Sun Belt Conference Championship

Potential Post-season Bowl Game

## February

20<sup>th</sup> (Thurs.) – High School Honor Band Performance