Marshall University Faculty Senate
Executive Committee Agenda
Monday, August 26, 2024, 12:00 Noon
MSC 2W16b/Microsoft Teams

1. Approval of Proposed Agenda
2. Approval of Minutes of April 8, 2024
3. Chair Announcements
4. Recommendations/Resolutions
   a. **SR 24-25-01 EC** Resolves to **Create an Ad Hoc Faculty Technology Committee (FTC)**.
   b. **SR 24-25-02 EC** Recommends **Amending the Commencement Speaker & HD Deadline**.
5. Set Agenda for the Faculty Senate Meeting, September 5, 2024
   a. Approval of Proposed Agenda
   b. Approval of Minutes
   c. Announcements – Shawn Schulenberg
   d. Parliamentary Procedures Primer – Chair/Parliamentarian
   e. Recommendations/Resolutions
   f. Regular Reports
      i. University President – Brad Smith (15 minutes)
      ii. Provost – Avinandan Mukherjee (15 minutes)
      iii. Board of Governors – Robin Riner (5 minutes)
      iv. Advisory Council of Faculty – Amine Oudghiri-Otmani (5 minutes)
      v. Graduate Council – Richard Egleton (5 minutes)
      vi. Student Government Association – Brea Belville (5 minutes)
   g. Other Requests to Speak
6. Adjournment

THE MINUTES OF THE FACULTY SENATE EXECUTIVE COMMITTEE MEETING
HELD ON MONDAY, 04-08-2024 AT 12:00 NOON.
MEMORIAL STUDENT CENTER – MSC 2W16b & HYBRID (OVER TEAMS & In-Person)

ROLES	MEMBERS IN ATTENDANCE ☒
EC Officers	Shawn Schulenberg (Chair) ☒, Eryn Roles (Vice- Chair) **(V)** ☐, Sujoy Bose **(V)** ☒, Heather Stark **(V)** ☒, Mindy Varney **(V)** ☒, Andrew Burck **(V)** ☒, Ross Salary **(V)** ☒, Nancy Ritter **(V)** ☒, Uyi Lawani ☒, Rick Gage **(V)** ☒, Jessica Buerck **(V)** ☐
EX OFFICIO, VOTING MEMBERS	Amine Oudghiri-Otmani ☒, Scott Davis **(V)** ☒
EX OFFICIO, NON-VOTING MEMBERS:	Robin Riner ☐, Allison Carey **(V)** ☒, Walker Tatum ☐
GUESTS: Present if checked	Carl Mummert ☒, Anna Mummert ☒, Anne Axel ☒; Cicero Fain **(V)** ☒, Holly Dunmore ☒, Jodie Penrod ☒ , Karen McComas ☒
PARLIAMENTARIAN	Zelideth Rivas **(V)** ☒
SENATE STAFF	Hailey Bibbee ☒
LEGENDS -	"V" – Virtual; No Sign-ins - ✍

There being a quorum, Shawn Schulenberg, Faculty Senate Chair, called the Executive Committee meeting to order at approximately 1200 hours (12:00 Noon.).

1. Approval of agenda – Motion to approve agenda as circulated – **MSAP[1]**

2. Approval of Minutes:

Date	Discussion	Votes
EC 3/4/2024	None	**MSAP**

3. **Informational/Procedural Items**: – Shawn Schulenberg –

Srl.	Items	Specifics & Discussion	

a)	**Announcements –**	1. The President has signed the following documents:
		    a. February 5 and February 15 Executive Committee Meeting Minutes
		    b. February 15 Faculty Senate Meeting Minutes
		    c. Recommendations 32-33 and 36-41 were signed (remember 34 and 35 were sent back to the FPC at our last EC meeting).	

		2. Updates
		    a. This is our last meeting as an Executive Committee. The next body will approve these minutes. I cannot stress how proud I am of the work we have done this year. Thank you.
		    b. Senate and Standing Committee Elections: The extended deadline for result is today. We're still waiting for results from COHP, COLA, SOP, and ULIB.
		    c. Post-Tenure Review: After further discussion with the Provost, we are taking a brief pause in the process so the CFO's office can model the impact of these changes on our budget, and we can	

		integrate this into the raises that will be discussed next week at the general faculty meeting. The current plan to finalize these details and release the document more widely in August when we come back. Then we can host a handful of open forums to discuss the changes before we send take up this for approval. d. AI Taskforce Workshops: Hopefully you have had a chance to attend one of the first two AI training sessions. We have three more on the way. e. Today we have our first proposal from CIM. f. I will be speaking at the BOG meeting this Wednesday at 1:00 PM.
	3.	Upcoming Meetings/Events a. The items we consider today will be reviewed at our final Faculty Senate meeting on April 18. b. General Faculty Meeting: Monday, April 15 at 4PM in Joan C. Edwards Playhouse. c. The 2024-26 Faculty Senate will convene on Thursday, April 25 at 4:00 PM to elect its next leadership.

4. **Recommendations/Resolutions:**

Items	Reports & Discussion	Approval
a. SR 23-24-34 FPC Recommends amending Presidential Policy UPAA-9 "Course Evaluations" to reflect new rule/policy changes and clarify access to evaluations	▪ No discussion	**MSAP**
b. SR 23-24-42 FPC Recommends adoption of MUBOG AA-XX rule on Professional Responsibility, Academic Responsibility, & Academic Freedom to delineate the responsibilities and freedoms associated with holding faculty status.	▪ No discussion	**MSAP**
Motion to merge items - SR 23-24 (43 – 51) - **MSAP**		
c. SR 23-24-43 CC Recommends approval of the listed UNDERGRADUATE PROGRAM ADDITION, DELETION, CHANGE in the following college and/or schools/programs:	▪ No discussion	**See Motion for Combined Items below.**

	Communication Studies (LC30); NRES Specialty Agriculture BS.	
d.	SR 23-24-44 CC Recommends approval of the listed UNDERGRADUATE MAJOR ADDITION, DELETION, CHANGE in the following college and/or schools/programs: Advertising – Public Relations (AJ90); Journalism (AJ80); Media Production (AJB0); Entrepreneurship; Communication Studies (LC30); Literary Studies (LE40); NRRM Specialty Agriculture; NRES Specialty Agriculture.	
e.	SR 23-24-45 CC Recommends approval of the listed UNDERGRADUATE MINOR ADDITION, DELETION, CHANGE in the following college and/or schools/programs: Entrepreneurship, Business Majors; Entrepreneurship, Non-Business Majors; General Business.	
f.	SR 23-24-46 CC Recommends approval of the listed UNDERGRADUATE AREA OF EMPHASIS ADDITION, DELETION, CHANGE in the following college and/or schools/programs: Classical Culture; Classical Languages; Forensic Biology (SB16); Advertising; Public Relations; Classics (LH24); SB1D; SB1M; SB1P; SB1V; SC8D; SC8M; SC8P; SC8V; Graphic Design (AV11); Graphic Design 2; SB10.	
g.	SR 23-24-47 CC Recommends approval of the listed UNDERGRADUTE COURSE ADDITIONS	

in the following college and/or schools/programs: JMC 265; JMC 365; JMC 499; ENT 485; ENT 490; HS 375; SWK 317; SWK 319; CL 238; CL 239; BSC 435; BSC 468; CJ 427; NRE 111L.		
h. SR 23-24-48 CC Recommends approval of the listed UNDERGRADUATE COURSE CHANGES in the following college and/or schools/programs: JMC 415; STHM 250; ANT 491; LAT 499; SOC 200; SOC 200H; SOC 300; SOC 310; SOC 313; SOC 330; SOC 342; SOC 344; SOC 345; SOC 360; SOC 401; SOC 403; SOC 413; SOC 432; SOC 433; SOC 440; SOC 443; SOC 450; SOC 455; SOC 470; SOC 489; SOC 493; BSC 301; GLY 100; GLY 210L; GLY 212; GLY 313; GLY 330; GLY 492; NRE 111.		
i. SR 23-24-49 CC Recommends approval of the listed UNDERGRADUATE DEGREE PROGRAM ADDITION, DELETION, CHANGE in the following college and/or schools/programs: BS Political Science. (CIM PILOT)		
j. R 23-24-50 CC Recommends approval of the listed UNDERGRADUATE MAJOR ADDITION, DELETION, CHANGE in the following college and/or schools/programs: BS Political Science. (CIM PILOT)		
k. SR 23-24-51 CC Recommends approval of the listed UNDERGRADUATE AREA OF EMPHASIS ADDITION, DELETION, CHANGE in the following college and/or		

schools/programs: American Politics; International Relations and Comparative Politics; Constitutional Democracy; Political Theory; Public Admin and Policy. (CIM PILOT)		
Motion to Accept Combined Items - SR 23-24 (43 – 51) - **MSAP**		

5. <u>Discussions:</u> Shared governance discussion on sunsetting option on EndNote. Multiple stakeholder opinions were presented with a preponderance on *inter-alia*, difficulty in some programs more than others, loss of years of database if no conversion and training available for new software, difficulty in collaboration with external collaborators, learning new software. No motions introduced.

6. <u>Set agenda for the Faculty Senate Meeting</u> on 4/18/2024 –

Srl.	Items	Specifics
a.	**Approval of Proposed Agenda**	
b.	Approval of Minutes (Pending Presidential approval)	
c.	Announcements	Shawn Schulenberg
d.	Recommendations / Resolutions	
e.	**REGULAR REPORTS**	
i.	Report of the University President	Brad Smith (15 minutes)
ii.	Report of the Provost	Avinandan Mukherjee (15 minutes)
iii.	Report of the BOG Representative	Robin Riner (5 minutes)
iv.	Advisory Council of Faculty Report	Amine Oudghiri-Otmani (5 minutes)
v.	Report of the Graduate Council Chair	Scott Davis (5 minutes)
vi.	Student Government Association	Walker Tatum (5 minutes)
f.	**STANDING COMMITTEE REPORTS**	
i.	Legislative Affairs	Marybeth Beller (4 minutes)
ii.	University Curriculum	Timothy Melvin (4 minutes)
iii.	Faculty Personnel	Tim Bryan (4 minutes)
iv.	Research	Philippe Georgel (4 minutes)
v.	Student Conduct & Welfare	Penny Koontz (4 minutes)
g.	**Other Requests to Speak**	
i	None	
j.	<u>Agenda Requests for Future Meetings</u>	None.

6. <u>Adjournment</u> - The meeting was adjourned at approximately 1228 hours (12:28 p.m.).

Respectfully Submitted,

_____
Sujoy Bose, Recording Secretary, Faculty Senate

MINUTES APPROVED BY EXECUTIVE COMMITTEE:

_____   _____
Dr. Shawn Schulenberg, Chair   Date Signed
Faculty Senate

MINUTES READ:

_____   _____
Brad Smith, President   Date Signed
Marshall University

_____
[1] MSAP: Motion seconded & passed.

RESOLUTION

SR 24-25-01 EC Resolves to pilot a new Faculty Senate Standing Committee, the Faculty Technology Committee (FTC)

Whereas technology plays an increasingly integrated role teaching and pedagogy over time;

Whereas this reality makes it more important to rethink how technology decisions are made;

Whereas Academic Affairs, the Faculty, and Information Technology are committed to reaching the best decisions efficiently, respecting and upholding the principles of shared governance;

Whereas the Faculty and Information Technology (IT) have worked together to craft Administrative Procedure ITP 1 Technology Governance and Procurement Review;

Whereas the Faculty will play an important role in this governance and procurement process through a Faculty Technology Committee, outlined in Administrative Procedure ITP 1;

Therefore, be it resolved that the Executive Committee votes to pilot an Ad-Hoc Faculty Technology Committee (FTC) for the 2024-25 academic year;

Be it further resolved that, if this committee becomes a permanent standing committee of the Faculty Senate system, the elected members will simply fulfill the remainder their terms into the permanent committee;

Be it further resolved that the initial draft Faculty Senate Constitution language, to be iterated on after lessons are learned, will begin as follows:

Section 17. Faculty Technology Committee

A. Powers and Functions. The Faculty Technology Committee (FTC) shall be responsible for endorsing and approving all technology decisions that impact teaching, learning, research, and associated technology systems at Marshall University. The FTC will ensure that technology decisions align with institutional goals, optimize resource allocation, manage risks, engage stakeholders, ensure accountability and transparency, enhance the user experience, and promote continuous improvement and innovation. The FTC is a part of the overall IT governance structure as defined in the Administrative Procedure ITP 1 Technology Governance and Procurement Review.

B. Membership. Committee membership shall be consistent with that of all regular standing committees. Members are elected through the Faculty Senate standing committee appointment process. Ex-officio, voting members of this committee shall include the Administrative Technology Committee (ATC) and a representative from the Council of Chairs. Ex-officio, non-voting members of this committee include the Chief Information Officer (CIO) and other non-voting, ex-officio members as needed.

C. Meetings. The FTC shall meet at least monthly during the University's nine-month academic calendar. Additional meetings may be called by the FTC chair, either as requested by the CIO or as

RESOLUTION

SR 24-25-01 EC Resolves to pilot a new Faculty Senate Standing Committee, the Faculty Technology Committee (FTC)

deemed appropriate by the FTC chair. A consent agenda of IT operational updates will be provided to committee members at least five business days prior to each meeting.

FACULTY SENATE CHAIR:

APPROVED BY THE FACULTY
SENATE EXECUTIVE COMMITTEE: _____ DATE:_____

DISAPPROVED BY THE FACULTY
SENATE EXECUTIVE COMMITTEE: _____ DATE:_____

UNIVERSITY PRESIDENT:

READ: _____DATE:_____

COMMENTS: _____
_____
_____
_____
_____

<p style="text-align:center;">**Executive Committee**
RECOMMENDATION</p>

SR 24-25-02 EC Recommends Amending the Timeline of Selecting the Spring Commencement Speaker and Honorary Degree Candidates

Whereas SR 23-24-05 EC and SR 23-24-06 established a new, more open process for selecting Commencement Speakers and Honorary Degree Awardee(s);

Whereas both of these recommendations established a hard close date of November 1 for the Spring Commencement Speaker/Honorary Degrees;

Whereas this timeframe makes it difficult for the Office of the Registrar to complete all required tasks before spring commencement;

Therefore, we recommend that nominations for the spring commencement close on October 1 each year for both Spring Commencement Speaker and Honorary Degree Recipients.

We further recommend that the rest of the timeline for spring commencement moves one month earlier so that all nominations are forwarded to the University President no later than February 1.

FACULTY SENATE CHAIR:

APPROVED BY THE

FACULTY SENATE: _____ DATE:_____

DISAPPROVED BY THE

FACULTY SENATE: _____ DATE:_____

UNIVERSITY PRESIDENT:

APPROVED: _____ DATE:_____

DISAPPROVED: _____ DATE:_____

COMMENTS:

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