

**Marshall University Faculty Senate**  
**Executive Committee Agenda**  
**Monday, November 11, 2024, 12:00 Noon**  
**MSC 2W16b/Microsoft Teams**

1. Approval of Proposed Agenda
2. Approval of Minutes of October 14, 2024
3. Announcements - Chair
4. CIM Walkthrough - Chair
5. Recommendations/Resolutions
  - a. **SR 24-25-06 APC** Recommends approval of the **Intent to Plan for a B.A., Biological Sciences (CIM)**.
  - b. **SR 24-25-07 APC** Recommends **Programs to Continue at Current Level**.
  - c. **SR 24-25-08 APC** Recommends **the Following Program Develop or Expand due to Demand (BSEE)**.
  - d. **SR 24-25-09 APC** Recommends **the Following Programs Develop or Expand due to Demand (BS in MLS, AAS in MLT)**.
  - e. **SR 24-25-10 CC** Recommends approval of the listed **UNDERGRADUATE DEGREE PROGRAM ADDITION, DELETION, CHANGE** in the following college and/or schools/programs: **CAM; COS; UC (CIM)**.
  - f. **SR 24-25-11 CC** Recommends approval of the listed **UNDERGRADUATE DEGREE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs: **ART 431, JMC 431, PEL 136, PEL 185, ENG 479, DS 210, DS 310, DS 430, DS 450, DS 470, DS 491, STA 426, MUS 171, MUS 260, MUS 172, MUS 203, MUS 204, MUS 206, MUS 207, MUS 208, MUS 235, MUS 237, MUS 245, MUS 252, MUS 253, MUS 254, MUS 255, MUS 256, MUS 257, MUS 258, MUS 265, MUS 266, MUS 267, MUS 268, MUS 269, MUS 374, MUS 174, MUS 407, PSY 430, GLY 100 (CIM)**.
  - g. **SR 24-25-12 EC** Resolves to create an **Ad-Hoc Catalog Standardization Committee**.
  - h. **SR 24-25-13 EC** Recommends updating **Marshall and Usher Rotations**.
6. Set Agenda for the Faculty Senate Meeting, November 21, 2024
  - a. Approval of Proposed Agenda
  - b. Approval of Minutes
  - c. Announcements – Chair
  - d. CIM Walkthrough - Chair
  - e. Recommendations/Resolutions
  - f. Regular Reports
    - i. President – Brad Smith (15 minutes)
    - ii. Provost – Avinandan Mukherjee (15 minutes)
    - iii. Board of Governors – Robin Riner (5 minutes)
    - iv. Advisory Council of Faculty – Amine Oudghiri-Otmani (5 minutes)
    - v. Graduate Council – Richard Egleton (5 minutes)
    - vi. Student Government Association – Brea Belville (5 minutes)
  - g. Standing Committee Liaison Reports
    - i. Legislative Affairs Committee – Marybeth Beller (4 minutes)
    - ii. University Curriculum Committee – Tim Melvin (4 minutes)
    - iii. Faculty Personnel Committee – Liaison/Chair (4 minutes)
    - iv. Research Committee – Philippe Georgel (4 minutes)
    - v. Student Conduct & Welfare Committee – Tony Viola (4 minutes)
    - vi. Faculty Technology Committee – Nitin Puri (4 minutes)
  - h. Other Requests to Speak

Marshall University Faculty Senate  
Executive Committee Minutes  
Monday, October 14, 2024, 12:00 Noon  
MSC 2W16b/Microsoft Teams

MEMBERS PRESENT: Heather Stark, Ross Salary, Uyi Lawani, Mike Huesmann, Zach Garrett, Shawn Schulenberg, Rick Gage, Mindy Varney (v), Kelli Johnson (v), Amine Oughiri-Otmani, Richard Egleton, Jessica Buerk (v)

MEMBERS ABSENT: Nathaniel Ramsey, Zach Garrett

EX-OFFICIO, NON-VOTING MEMBERS PRESENT: Robin Riner (v), Allison Carey, Brea Belville (v), Zeli Rivas (Parliamentarian)

EX-OFFICIO, NON-VOTING MEMBERS ABSENT: None

SENATE STAFF: Hailey Bibbee

GUESTS: Carl Mummert, Andrew Morelock, Kateryna Schray, Karen McComas, Sonja Cantrell-Johnson (v), Anna Mummert (v), Jim Denvir

The meeting was convened at 12:00 noon by Chair Shawn Schulenberg. Chair Schulenberg reviewed meeting procedures and expectations.

1. Approval of Proposed Agenda – moved/seconded/approved
2. Approval of Minutes of September 16, 2024 – moved/seconded/approved
3. Announcements - Chair
  1. The President has signed the following documents:
    - a. August 26 Executive Committee Meeting Minutes
    - b. September 5 Faculty Senate Meeting Minutes
  2. Shared Governance Charter: At the last Faculty Senate meeting, we approved the MU Shared Governance Charter (SR 24-25-03 EC) with two amendments. In the meantime, many of our shared governance partners have also approved of the Charter with their own amendments. To coordinate our efforts, once each body initially approves the Charter with amendments, we are going to bring the heads of the families together to conference these amendments and send a final version to each body for approval.
  3. Faculty Technology Committee: Nearly all members of the FTC are elected, and the committee is scheduled to have its first meeting on November 11. The body will elect its officers and review its first items for consideration.
  4. Courseleaf CIM: We hope to have our first curriculum committee proposals at our next meeting.
  5. We held the Fall General Faculty meeting on October 3 in the Joan C. Edwards Playhouse. Thank you to all those who could attend. A copy of the recording is available on livestream and the slide decks are available on the Faculty Senate website.
  6. Upcoming Meetings/Events
    - a. The items we consider today will be reviewed at our Faculty Senate meeting on October 24.

Marshall University Faculty Senate  
Executive Committee Minutes  
Monday, October 14, 2024, 12:00 Noon  
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- b. Our next Executive Committee meeting as a Senate is scheduled for November 11, for items to be taken up at the November 21 Faculty Senate meeting. All recommendations and resolutions for those meetings are due at [senate@marshall.edu](mailto:senate@marshall.edu) by October 25.

4. Recommendations/Resolutions

a. **SR 24-25-04 BAPC Recommends Temporary Modifications of MU Suspension Policy for Academic Deficiencies** - approved

b. **SR 24-25-05 BAPC Recommends Modifications to the Proposed Academic Calendar for Summer 2025 and Beyond** – approved as amended, recommending option 2 for full FS consideration.

5. Set Agenda for the Faculty Senate Meeting, October 24, 2024 - approved

a. Approval of Proposed Agenda

b. Approval of Minutes

c. Announcements – Chair

d. Recommendations/Resolutions

e. Regular Reports

i. Provost – Avinandan Mukherjee (15 minutes)

ii. Board of Governors – Robin Riner (5 minutes)

iii. Advisory Council of Faculty – Amine Oudghiri-Otmani (5 minutes)

iv. Graduate Council – Richard Egleton (5 minutes)

v. Student Government Association – Brea Belville (5 minutes)

f. Standing Committee Liaison Reports

i. Academic Planning Committee – Daniel O'Malley (4 minutes)

ii. Athletic Committee – Tom Hisiro (4 minutes)

iii. Budget and Academic Policy Committee – Jana Tigchelaar (4 minutes)

iv. Library Committee – Margie Phillips (4 minutes)

v. Faculty Development Committee – Liaison/Chair (4 minutes)

vi. Physical Facilities and Planning Committee – Jamey Halleck (4 minutes)

g. Other Requests to Speak

Marshall University Faculty Senate  
Executive Committee Minutes  
Monday, October 14, 2024, 12:00 Noon  
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The meeting was adjourned at 12:11 p.m.

Respectfully Submitted:

*Kelli Johnson*

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Kelli Johnson, Recording Secretary  
Faculty Senate

**MINUTES APPROVED BY EXECUTIVE COMMITTEE:**

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Shawn Schulenberg, Chair  
Faculty Senate

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Date Signed

**MINUTES READ:**

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Brad Smith, President  
Marshall University

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Date Signed

## **ACADEMIC PLANNING COMMITTEE RECOMMENDATION**

**SR 24-25-06 APC** Recommends approval of the Intent to Plan for a B.A., Biological Sciences.

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**INSTRUCTIONS:** To view each full proposal (including all forms and attachments), log in to Courseleaf CIM using your MU credentials from the links below

- **All Proposals (by Approval Level)** <https://nextcatalog.marshall.edu/courseleaf/approve/>
    - Use this link to view **all proposals** (courses/programs/miscellaneous/intents-to-plan) **in the queue of each approval level**. To see the queue, change “Your Role” to the appropriate level (e.g., Faculty Senate Executive Committee).
  - **Intents-to-Plan** <https://nextcatalog.marshall.edu/intentadmin/>
    - Use this link to view **intent-to-plan** proposals. To search, enter an asterisk (\*) before keywords or CIM key (e.g., \*political science).
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### **RATIONALE:**

The Department of Biological Sciences in the College of Science proposes a B.A. in Biological Sciences to begin in academic year 2025-2026. Currently, the department offers a B.S. in Biological Sciences, with three areas of emphasis (Cell, Molecular and Medical Biology; Ecology, Evolution, and Organismal Biology; Forensic Biology). The degree currently requires our core biology classes along with calculus, organic chemistry, and physics. This degree and the emphases within it are constructed and primarily targeted towards students who have careers in scientific research or technical work, or doctoral level professional school (medical, dental, etc.) in mind. The BS ensures that students get the rigorous coursework and other preparation needed to succeed in those paths.

Our proposed B.A. in Biological Sciences will be differentiated from the B.S. in that fewer non-biology STEM courses will be required and free elective hours will increase. These changes will appeal to students who have interest in biology-related careers but do not need all of the math, upper-level chemistry, or physics required for the B.S. This opens up possibilities to attract students interested in fields such as science law/policy, primary, secondary, or college education, scientific writing or journalism, and business, as well as professional schools or biology-related jobs that require fewer STEM courses. Such students will be able to broaden their experience via free electives and/or have far more flexibility to pursue double majors with the proposed B.A. degree.

We can accommodate the proposed B.A. degree within our existing curriculum. It would not require new courses, and at least for the first years, would not require increased teaching loads for faculty. The B.A. degree is likely to increase enrollment in existing courses. A significant demand increase may necessitate additional faculty time or graduate assistant lines in the future. We believe it is incredibly valuable and will provide science education for more students and will enhance degree and career pathways (for instance, students double majoring in education and biology or political science and

**ACADEMIC PLANNING COMMITTEE  
RECOMMENDATION**

**SR 24-25-06 APC** Recommends approval of the Intent to Plan for a B.A., Biological Sciences.

biology). In filling out the program size projections (Form 1) we used numbers only from the projected students entering the B.A. program, as all of the courses currently exist and enroll well through our B.S. program and through requirements in other majors. The total numbers of students and SCHs in the courses used for this program are much higher.

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

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**ACADEMIC PLANNING COMMITTEE  
RECOMMENDATION**

**SR 24-25-07 APC**

Recommends that the following undergraduate degree programs continue at their current level of activity.

- ASN – Nursing
- BS in Communication Disorders
- BS in Dietetics
- BS in Medical Imaging
- BSN – Nursing
- BS in Respiratory Care
- BSW – Social Work
- BA in Communication Studies
- BSBME – Biomedical Engineering
- BSCE – Civil Engineering
- BSME – Mechanical Engineering
- BSE – Engineering

**RATIONALE:**

Each of these programs submitted a comprehensive five-year Program Review. Based upon careful evaluation of these reviews, the Academic Planning Committee voted to recommend that each continue at its current level of activity.

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**ACADEMIC PLANNING COMMITTEE  
RECOMMENDATION**

**SR 24-25-07 APC**

**COMMENTS:** \_\_\_\_\_

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**ACADEMIC PLANNING COMMITTEE  
RECOMMENDATION**

**SR 24-25-08 APC**

Recommends that the following undergraduate degree program develop or expand due to demand.

- BSEE – Electrical/Computer Engineering

**RATIONALE:**

Demand for graduates has increased in West Virginia due to Toyota, Nucor Steel of WV, Army Core of Engineers, Special Metals, etc. Employment for Electrical Engineers is projected to grow nationally at 9%. The BSEE program needs more faculty resources to be effective. It also needs more marketing. Enrollment is currently steady and increasing. This is the first 5-year review of this new and popular academic program.

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DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

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**ACADEMIC PLANNING COMMITTEE  
RECOMMENDATION**

**SR 24-25-09 APC**

Recommends that the following undergraduate degree programs develop or expand due to demand.

- BS in Medical Laboratory Science
- AAS in Medical Laboratory Technology

**RATIONALE:**

These accredited programs need increased resources especially to hire faculty/staff. More recruitment is also needed in high schools. Student retention levels have improved due to reorganizing these programs. Student application levels and yearly enrollment are steady. US Dept of Labor projections for these occupations are for job growth in the West Virginia, Ohio, and Kentucky area.

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

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## University Curriculum Committee RECOMMENDATION

**SR 24-25-10 CC** Recommends approval of the listed **UNDERGRADUATE DEGREE PROGRAM ADDITION, DELETION, CHANGE** in the following college and/or schools/programs:

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**INSTRUCTIONS:** To view each full proposal (including all forms and attachments), log in to Courseleaf CIM using your MU credentials from the links below

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### **College of Arts and Media**

#### **Area of Emphasis Addition: Music Composition**

- **CIM Key (Program):** 864
- **Rationale:** Change of emphasis title from Theory and Composition to Music Composition to satisfy National Association of Schools of Music accreditation standards.

#### **Undergraduate Certificate Addition: Podcasting**

- **CIM Key (Program):** 862
- **Rationale:** The Certificate in Podcasting prepares students to produce, edit, and share engaging podcasts using a range of audio digital content. From examining the history of audio storytelling in the podcast medium, students will develop narratives, learn best practices for conducting interviews and storytelling, and acquire skills for how to engage audiences and distribute their finished content to a mass audience. Students will gain the technical skills to produce substantive audio content. Students will gain an understanding of the editorial processes and tools used to achieve a finalized podcast, and later, a fully realized podcast series.

#### **Minor Addition: Podcasting**

- **CIM Key (Program):** 863
- **Rationale:** The Minor in Podcasting prepares students to produce, edit, and share engaging podcasts using a range of audio digital content. From examining the history of audio storytelling in the podcast medium, students will develop narratives, learn best practices for conducting interviews and storytelling, and acquire skills for how to engage audiences and distribute their finished content to a mass audience.

## **University Curriculum Committee RECOMMENDATION**

**SR 24-25-10 CC** Recommends approval of the listed **UNDERGRADUATE DEGREE PROGRAM ADDITION, DELETION, CHANGE** in the following college and/or schools/programs:

Students will gain the technical skills to produce substantive audio content. Students will gain an understanding of the editorial processes and tools used to achieve a finalized podcast, and later, a fully realized podcast series.

### **College of Science**

#### **Program Addition: BS, Data Science Degree Program**

- **CIM Key (Program):** 858
- **Rationale:** The proposed BSDS program addresses the growing demand for data science and analytics, emphasizing interdisciplinary collaboration and fundamental AI courses essential for handling large data sets. It integrates skills from statistics, computer science, and mathematics, offering students stimulating educational opportunities and diverse career paths. The program fosters research and development through enhanced inter-departmental collaborations, creating productive pathways across various academic programs at the University. This interdisciplinary approach ensures students are well-prepared for the evolving field of data science, contributing to innovation and future growth in this rapidly expanding area.

#### **Major Addition: BS, Data Science**

- **CIM Key (Program):** 859
- **Rationale:** The proposed BSDS major addresses the growing demand for data science and analytics, emphasizing interdisciplinary collaboration and essential AI courses critical for managing large data sets. The program integrates skills from statistics, computer science, and mathematics, providing students with stimulating educational opportunities and diverse career paths. This interdisciplinary approach fosters research and development, encouraging enhanced inter-departmental collaborations across the University. The major ensures students are well-equipped for the evolving field of data science, paving the way for innovation and long-term growth in these rapidly expanding areas.

### **University College**

#### **Area of Emphasis Addition: Occupational Safety and Health**

- **CIM Key (Program):** 861
- **Rationale:** We understand that BAS students have already completed an Associate of Applied Science degree, and many will already be employed in careers where this additional professional development pathway will enhance their career opportunities. In addition, there is potential to serve nontraditional students who have an interest in furthering their knowledge and education in this field. As the proposed emphasis stands, there would be no strain on our current faculty resources.

**University Curriculum Committee  
RECOMMENDATION**

**SR 24-25-10 CC** Recommends approval of the listed **UNDERGRADUATE DEGREE PROGRAM ADDITION, DELETION, CHANGE** in the following college and/or schools/programs:

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

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# University Curriculum Committee RECOMMENDATION

**SR 24-25-11 CC** Recommends approval of the listed **UNDERGRADUATE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs.

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**INSTRUCTIONS:** To view each full proposal (including all forms and attachments), log in to Courseleaf CIM using your MU credentials from the links below

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## Course Additions

### College of Arts and Media

#### Course Addition: **ART 431 / JMC 341**

- **CIM Key (Course):** 15803 / 15773
- **Course Title:** Collective 37
- **Course Description:** Collective 37, Marshall University’s student-run communications agency, provides the opportunity to apply skills learned in other courses to complete work for clients. Course open to all majors. Permission only.
- **Rationale:** We are proposing a course addition for Collective37 because current research on student-run agencies shows that agencies connected to course credit have a greater chance of long-term success. Research has also shown that agency courses offer students the opportunity to do "real work for real clients." This instructional model increases student confidence, learned knowledge, and networking opportunities resulting in greater employability. Additionally, the Collective37 course will be a cross-listed, interdisciplinary venture between the School of Journalism and Mass Communications Ad/PR program and the School of Art and Design Visual Arts program. Having a cross-listed course separate from internship, practicum or capstone courses will provide a designated time for agency meetings, a stable environment for clients, and greater accountability for student workers resulting in a positive reflection on the sponsoring programs, schools, college, and university. Currently, Collective37 is being offered as an independent study. While the current enrollment in the cross-listed courses is low, 22 students have expressed interest in working with Collective37 this semester. This is a 120% change from the number of students interested in spring 2024. The new course will also allow students from any major at Marshall to be part of Collective37.

**University Curriculum Committee**  
**RECOMMENDATION**

SR 24-25-11 CC Recommends approval of the listed **UNDERGRADUATE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs.

**College of Health Professions**

**Course Addition: PEL 136**

- **CIM Key (Course):** 15806
- **Rationale:** This course has been taught as a special topics and well received by students. Pickle Ball is a very popular activity that can be a life long activity for students.

**Course Addition: PEL 185**

- **CIM Key (Course):** 15805
- **Rationale:** This will serve as an elective course for students that wish to seek lifelong activity instruction, stress management, and activity.

**College of Liberal Arts**

**Course Addition: ENG 479**

- **CIM Key (Course):** 15921
- **Rationale:** This course will allow Creative Writing students to fulfill their upper-level Workshop requirement in a flexible way that the department can reliably offer. Enrollment pressures often affect the viability of single-genre workshops at the advanced level; this course will allow students a reliable option and further allow the opportunity for student writers to gain feedback from a variety (in terms of preferred genre) of peers. Enrollment for advanced workshops typically is nine students.

**College of Science**

**Course Addition: DS 210**

- **CIM Key (Course):** 15737
- **Course Title:** Data Science I: Foundations
- **Course Description:** An overview of data science, covering a broad selection of key topics and methodologies for working with data, including collection, management, modeling, analysis and visualization.
- **Rationale:** This is a required course for the new Degree Program and BS in Data Science. The ITP for BSDS estimates 35 in the initial cohort, ramping up to 72 in the incoming class in the fifth year of the program.

**University Curriculum Committee**  
**RECOMMENDATION**

**SR 24-25-11 CC** Recommends approval of the listed **UNDERGRADUATE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs.

**Course Addition: DS 310**

- **CIM Key (Course):** 15738
- **Course Title:** Data Science II: Toolkit
- **Course Description:** Introduction to data science tools and techniques.
- **Rationale:** This is a required course for the new Degree Program and BS in Data Science. The ITP for BSDS estimates 35 in the initial cohort, ramping up to 72 in the incoming class in the fifth year of the program.

**Course Addition: DS 430**

- **CIM Key (Course):** 15739
- **Course Title:** Data Visualization & Analytics
- **Course Description:** This course introduces students to the fundamentals of data visualization and analytics. Information visualization goes beyond presenting the data to help understanding and analyze the data. Students will be introduced to different visualization and analytics techniques.
- **Rationale:** This is a required course for the new Degree Program and BS in Data Science. The ITP for BSDS estimates 35 in the initial cohort, ramping up to 72 in the incoming class in the fifth year of the program.

**Course Addition: DS 450**

- **CIM Key (Course):** 15740
- **Course Title:** Machine Learning
- **Course Description:** This course provides an overview of basic concepts and techniques related to machine learning. Topics include supervised and unsupervised learning techniques, kernel smoothing methods, principal component analysis, clustering, high dimensional data problems, random forests, neural networks, and support vector machines.
- **Rationale:** This is a required course for the new Degree Program and BS in Data Science. The ITP for BSDS estimates 35 in the initial cohort, ramping up to 72 in the incoming class in the fifth year of the program.



**University Curriculum Committee**  
**RECOMMENDATION**

**SR 24-25-11 CC** Recommends approval of the listed **UNDERGRADUATE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs.

**Course Addition: DS 470**

- **CIM Key (Course):** 15741
- **Course Title:** Big Data Analytics
- **Course Description:** Exploration of leading research in Big Data stored in Large Repositories, discusses challenges with mining such repositories, and covers Big Data Systems such as Map Reduce, Hadoop, HDFS, and Spark.
- **Rationale:** This is a required course for the new Degree Program and BS in Data Science. The ITP for BSDS estimates 35 in the initial cohort, ramping up to 72 in the incoming class in the fifth year of the program.

**Course Addition: DS 491**

- **CIM Key (Course):** 15742
- **Course Title:** Senior Seminar
- **Course Description:** Capstone experience in the methodologies, analyses, and applications of data science. Students will explore topics related to a theme chosen or approved by the instructor.
- **Rationale:** This is a required course for the new Degree Program and BS in Data Science. The ITP for BSDS estimates 35 in the initial cohort, ramping up to 72 in the incoming class in the fifth year of the program.

**Course Addition: STA 426**

- **CIM Key (Course):** 15743
- **Course Title:** Stat Methods and Applications
- **Course Description:** Aspects of statistical modeling including model building, adequacy assessment, inference, and prediction. Applications to social, biological, health and medical sciences, engineering, and industry.
- **Rationale:** This is a required course for the new Degree Program and BS in Data Science. The ITP for BSDS estimates 35 in the initial cohort, ramping up to 72 in the incoming class in the fifth year of the program.

**University Curriculum Committee**  
**RECOMMENDATION**

**SR 24-25-11 CC** Recommends approval of the listed **UNDERGRADUATE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs.

## **Course Deactivations**

### **College of Arts and Media**

#### **Course Deactivation**

- **CIM Key (Course):** 10494
- **Course Number:** MUS 171
- **Rationale:** Lower division ensembles are no longer required in any music program.

#### **Course Deactivation**

- **CIM Key (Course):** 10646
- **Course Number:** MUS 260
- **Rationale:** Lower division ensembles are no longer required in any music program.

## **Course Deactivations**

- **CIM Key (Course):** See numbers in parentheses next to each course
- **Course Numbers**
  - MUS 172 (10495)
  - MUS 203 (10608)
  - MUS 204 (10609)
  - MUS 206 (10611)
  - MUS 207 (10612)
  - MUS 208 (10613)
  - MUS 235 (10632)
  - MUS 237 (10633)
  - MUS 245 (10636)
  - MUS 252 (10638)
  - MUS 253 (10639)
  - MUS 254 (10640)
  - MUS 255 (10641)
  - MUS 256 (10642)
  - MUS 257 (10643)
  - MUS 258 (10644)
  - MUS 265 (10651)
  - MUS 266 (10652)
  - MUS 267 (10653)
  - MUS 268 (10654)
  - MUS 269 (10655)
  - MUS 374 (10703)
- **Rationale:** Lower division ensembles are no longer required in any music program.

## University Curriculum Committee RECOMMENDATION

SR 24-25-11 CC Recommends approval of the listed **UNDERGRADUATE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs.

### Course Deactivation

- **CIM Key (Course):** 10500
- **Course Numbers**
  - MUS 174
- **Rationale:** Course has not been offered since Fall 2012.

### Course Changes

#### College of Arts and Media

##### Course Change: MUS 407

- **CIM Key (Course):** 10810
- **Course Number Change:** MUSE 401 ~~MUS 407~~
- **Course Description Change:** Advanced, auditioned choral ensemble open to all university students. Repertoire performed locally and on tour includes great chamber literature of the past five centuries. Three rehearsals per week. **May be repeated for credit.**
- **Rationale:** We are revamping our course numbering system to make it easier for students to find ensembles (currently nestled among all MUS courses). Course is over the description word count but repeatable comment is required and approved by the office of the Registrar.

#### College of Liberal Arts

##### Course Change: PSY 430

- **CIM Key (Course):** 12812
- **Course Title Change:** Psychology of Women **and Gender**
- **Course Description Change:** This course explores theories, findings, and social issues regarding the psychology of women and gender, with emphasis on gender role socialization on people's beliefs and behaviors across the lifespan. **May be repeated for credit.**
- **Rationale:** We would like to update the title of this course to "Psychology of Women and Gender" to be more inclusive.

#### College of Science

##### Course Change: GLY 100

- **CIM Key (Course):** 6936
- **Course Title Change:** Earth's Fury and Fortune ~~Geologic Hazards & Resources~~
- **Course Description Change:** Introductory course for **non-science**, ~~both non-science and science~~ majors focusing on societal ~~1) earth hazards; and their mitigation, 2) climate change and its impacts and~~ **mitigation of volcanic, earthquake, tsunami, landslide, flood, and climate change hazards**, and ~~3) earth and energy resources, their origin and extraction of earth and energy resources. environmental impacts.~~

**University Curriculum Committee  
RECOMMENDATION**

**SR 24-25-11 CC** Recommends approval of the listed **UNDERGRADUATE COURSE ADDITION, DELETION, CHANGE** in the following college and/or schools/programs.

- **Rationale:** Change in title and course description to attract more students to the class

**FACULTY SENATE CHAIR:**

APPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

**UNIVERSITY PRESIDENT:**

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

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## EXECUTIVE COMMITTEE RESOLUTION

### SR 24-25-12 EC Resolves to Create an Ad Hoc Catalog Standardization Committee

**Whereas** Marshall University has recently migrated to a new catalog management software system, Courseleaf/CIM, to enhance catalog functionality and improve the consistency of academic program information;

**Whereas** the prior catalog structure allowed for an open-ended format, resulting in a lack of standardization across program descriptions;

**Whereas** the new Courseleaf/CIM software has introduced standardized sections within both the undergraduate and graduate catalogs, but we have observed inconsistencies and misalignments in how different programs utilize these sections;

**Whereas** these inconsistencies in formatting and structure make it challenging for students to easily compare academic programs, which runs counter to our commitment to being a student-first university;

**Whereas** academic programs retain the freedom and authority to determine the specific content within each catalog section, with the goal of this standardization effort being less about *what* is included and more about *where* information is located for ease of student navigation and comparison;

**Therefore, be it resolved** that the Executive Committee establishes an Ad Hoc Catalog Standardization Committee to examine and address these issues, proposing recommendations back to the Executive Committee on the following areas:

1. Determining the standardized placement of content within each section of the undergraduate and graduate program catalogs to promote consistency across all academic programs while respecting the autonomy of programs over their content.
2. Defining the types of catalog changes that require approval from curriculum committees versus those that may be deemed editorial and approved administratively.
3. Recommending a staggered three-year process for programs to update their catalog entries, thereby minimizing administrative burdens on curriculum committees and program administrators.
4. Providing additional recommendations regarding catalog structure or policies as deemed necessary to enhance the utility and coherence of the catalogs for students and faculty.

**Be it further resolved** that the Ad Hoc Catalog Standardization Committee will consist of one voting representative from each academic unit, in accordance with Bylaw #14 of the Faculty Senate Constitution. These representatives should include a mix of faculty experienced in both undergraduate and graduate education. Committee appointments will be made by the Faculty Senate Chair and the Graduate Council Chair, with the advice and consent of the Executive Committee. Up to three ex-officio, non-voting members appointed by the Registrar will serve to support the committee's work.

# EXECUTIVE COMMITTEE RESOLUTION

## SR 24-25-12 EC Resolves to Create an Ad Hoc Catalog Standardization Committee

The Ad Hoc Catalog Standardization Committee will report its findings and recommendations to the Executive Committee by the end of the 2024-2025 academic year for consideration and implementation as soon as feasible.

**We so resolve.**

### FACULTY SENATE CHAIR:

APPROVED BY THE FACULTY  
SENATE EXECUTIVE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED BY THE FACULTY  
SENATE EXECUTIVE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

### UNIVERSITY PRESIDENT:

READ: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

## **EXECUTIVE COMMITTEE RECOMMENDATION**

### **SR 24-26-13 EC Recommends Updating Marshal and Usher Rotations**

We recommend updating the terms and staggering of commencement Marshal and Usher rotations, effectively modifying the existing policies detailed in SR 09-10-22-68 UFC and SR 09-10-23-69 UFC. This change will update the rotation and staggering of the following roles: Chief Faculty Usher, Assistant Chief Faculty Usher, Chief Faculty Marshal, First Assistant Chief Faculty Marshal, and Second Assistant Chief Faculty Marshal future commencement ceremonies.

Every two calendar years, the First Assistant Chief Marshal will rotate into the position of Chief Marshal; the Second Assistant Chief Marshal will rotate into First Assistant Chief Marshal. Thereafter, a new Second Assistant Chief Marshal will be elected every two calendar years. The professors who are given the honor of serving as Chief, First Assistant, and Second Assistant Chief Marshal will be elected by the faculty of their respective colleges.

Similarly, every two calendar years, the Assistant Chief Faculty Usher will rotate into the position of Chief Faculty Usher. Thereafter, a new Assistant Chief Faculty Usher will be elected every two calendar years. The professors who are given the honor of serving as Chief Faculty Usher and Assistant Chief Faculty Usher will be elected by the faculty of their respective colleges.

The rotation schedule for both usher and marshal roles will be staggered to ensure that no college is assigned the same role in the same year. This schedule is intended to remain consistent over time and will not be routinely altered due to changes such as the creation, renaming, or merging of colleges. The Officer of the Registrar will maintain the official rotation list of Chief/Assistant Chief Ushers and Chief/First Assistant/Second Assistant Faculty Marshals. In rare cases where adjustments are necessary due to substantial changes in the structure of academic units, the Registrar may, in consultation with the Faculty Senate Executive Committee, update the rotation list to maintain balance and continuity.

#### **RATIONALE:**

Revisions to the two recommendations are needed to include University Libraries, Division of Aviation, and Medical School graduate programs (e.g., MS Clinical and Translational Science, MS BMR, MMS PA, PhD BMR, etc.), and more.

#### **PROCEDURE:**

Marshall University holds commencement ceremonies at the end of each semester. Because faculty members play an instrumental role in the success of these ceremonies, they are invited to participate in various roles. Eligible faculty shall include those defined as faculty in Article III, Section 2 of the Faculty Constitution.

Of notable importance are the roles of: Chief Faculty Usher/Assistant Chief Faculty Usher, Chief/First Assistant Chief/Second Assistant Chief Faculty Marshal, and College Faculty Marshal. The majority of the first and second roles are governed by Faculty Senate recommendations.

## EXECUTIVE COMMITTEE RECOMMENDATION

### SR 24-26-13 EC Recommends Updating Marshal and Usher Rotations

#### I- Chief Faculty Usher/Assistant Chief Faculty Usher

The Chief Usher, Assistant Chief Usher, and Usher roles operate under a two-year rotation (i.e., winter and spring commencements).

##### a. Chief Usher (Faculty Senate Recommendation)

- Participates in this role for multiple ceremonies (i.e., winter and spring commencements).
- Identifies and recruits faculty to serve as ushers at commencement.
- Solicits final list of names one month into the new semester. Faculty members may have had prior usher service and may serve again.
- Arrives 150 minutes prior to the start of the commencement ceremony.
- Dresses in business professional attire. No regalia is required.
- Ensures faculty ushers are at their designated entrance to hand out commencement materials.

##### b. Assistant Chief Usher (Faculty Senate recommendation)

- Participates in this role for multiple ceremonies (i.e., winter and spring commencements).
- Assists Chief Usher in identifying and recruiting faculty to serve as ushers at commencement.
- Arrives 150 minutes prior to the start of the commencement ceremony.
- Dresses in business professional attire. No regalia is required.
- Ensures faculty ushers are at their designated entrance to hand out commencement cards.

The Assistant Chief Usher and Chief Usher communicate and work closely with the University Registrar regarding commencement specifics (e.g., arrival time, how many ushers are needed per ceremony, etc.) prior to communicating with faculty volunteers.

##### c. Usher (Not governed by Faculty Senate Recommendation)

- Volunteers to serve in this role after being contacted by the Chief Usher.
- Arrives 150 minutes prior to the start of the commencement ceremony.
- Dresses in business professional attire. No regalia is required.
- Picks up Usher pin in Platform Party Room.
- Is stationed at entrances in the commencement venue to hand out commencement cards.
- Returns their usher pin to the Platform Party Room and leaves fifteen minutes after the Platform Party has processed in and is on the stage.

#### II- Chief/First Assistant Chief/Second Assistant Chief Faculty Marshals (Faculty Senate Recommendation)

Like the Usher roles, the Chief Marshal, First Assistant Chief Marshal, and Second Assistant Chief Marshal roles operate under a two-year rotation (i.e., winter and spring commencements).



# EXECUTIVE COMMITTEE RECOMMENDATION

## SR 24-26-13 EC Recommends Updating Marshal and Usher Rotations

### a. Chief Marshal

The Chief Marshal carries the mace and leads the platform party, which includes the university president, for processions.

### b. First Assistant Chief Marshal

The First Assistant Chief Marshal oversees lining up faculty and leads them to their seats.

### c. Second Assistant Chief

The Second Assistant Chief Marshal assists the First Assistant Chief Marshal line up faculty and lead them to their seats.

### III- College Faculty Marshals (Not governed by Faculty Senate Recommendation)

Two faculty/administrators from each college are selected for the College Faculty Marshal role by their respective college; each college has its own selection process. College Faculty Marshals help line up graduating students for commencement ceremonial processions and lead their college.

### FACULTY SENATE CHAIR:

APPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED BY THE  
FACULTY SENATE: \_\_\_\_\_ DATE: \_\_\_\_\_

### UNIVERSITY PRESIDENT:

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
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