

UNIVERSITY POLICY FOR ACADEMIC AFFAIRS

Policy No. UPAА-9 COURSE EVALUATIONS

Commented [CB1]: Changed to reflect the new rule numbering system

1. General Information.

- 1.1. Scope: Academic policy regarding the course evaluations of faculty completed by students.
- 1.2. Authority: W. Va. Code §18B-1-6
- 1.3. Passage Date: April 25, 2019
- 1.4. Effective Date: May 28, 2019
- 1.5. Controlling over: Marshall University
- 1.6. History: Amended to better describe current practices of delivering evaluations. SR-97-98-2 FPC originally approved by the BOG on 8-Mar-2019. This rule was updated (recategorization of polices and rules) by the Marshall Board of Governors on December 13, 2023.

Commented [CB2]: Added updated history

2. Policy

- 2.1. University policy requires course evaluations in every course, every semester. The procedures may vary by department but in most cases the evaluations are conducted online. ~~Results of the evaluations are not available to the instructor until after final grades are submitted.~~ The results of the student evaluation are available to the instructor, their immediate supervisor, Dean of the college housing the instructor, and Dean, director, and/or chair housing the course the day after final grades are due / submitted. These evaluations are a way for the instructor and department to gauge areas of strengths and weaknesses and should be regarded as a positive learning tool. They are also used in the promotion and tenure documentation; see the department chair for specific policies.

Commented [CB3]: This allows for evaluation results w specific attributes (i.e., honors courses) be available to the dean or chair.