



Office of Purchasing

NOTICE OF INTENT TO DIRECT AWARD A PROCUREMENT

Response Deadline: 3:00 p.m., EST, Thursday, December 12, 2024

Marshall University intends to waive the solicitation process and approve a direct award to procure on-going cloud web hosting and support for our marketing and communications departments. The University has chosen Pantheon to host the university website in 2024-2025 school year.

In 2022, Pantheon proved to be the only one capable of providing all required features to host www.marshall.edu and other university websites. We did solicit two other quotes in 2022 however the pricing was higher, and not all functionality wasn't an option.

Interested Vendors (firms or individuals) that can sell an "or equal" solution to the University can respond with an alternate solution that overcomes the direct award attributes stated above, along with sufficient, detailed, convincing documentation, regarding their ability to provide on-going web hosting and support for multiple websites at Marshall.

The Vendor's response must be sent directly to: Michelle Wheeler, Chief Procurement Officer/Director of Purchasing

Email: michelle.wheeler@marshall.edu

Responses MUST be received no later than 3:00 p.m., EST, Thursday, December 12, 2024.

Any responses to this notice must show clear and convincing evidence that competition would be advantageous to the University. Supporting documentation should include systems, specifications, available quantities, and a comprehensive timeline including system importation and upgrades. The University reserves the right to require the responding Vendor to submit additional information as it may deem necessary and may consider any evidence available to it of the financial technical and other qualifications and abilities of the responding Vendor.

This is **not a request for bids or proposals** and there is no solicitation available. The University will not consider any responses as a proposal, bid, or quote. Any response received because of this Notice of Intent shall be considered solely for determining whether bona fide competition exists.

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If it is determined by university staff, after reviewing any information received from responding Vendors, that direct award justification stands and the product/service are available only from a direct award, the University will waive the solicitation process and award the direct award procurement.

Michelle Wheeler

11/22/2024

Michelle Wheeler, Director of Purchasing

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