

Purchase Change Request



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
MU21CHILLERS

FY 25	Buyer LL	Date 08/09/2024	Account	P.O. Date 09/01/2020	Contract MU21CHILLERS
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. NITRO CONSTRUCTION SERVICES, INC. 4300 1ST AVENUE NITRO, WV 25143	Vendor Code 20-8844160	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# 304-204-1500	Fax	FEIN# 20-8844160

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center">Change Order # <u>6</u></p> <p align="center">Chiller Maintenance Services</p> <p>To make the following change in accordance with the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.</p> <p>1. Renew Contract</p> <p>Effective Date(s): September 1, 2024 to August 31, 2025 Renewal 4 of 4 Renewals Remaining: 0</p> <p>Vendor Contact: Chad McLaughlin, cmclaughlin@nitrocs.com</p>		

Reason for Change: Contract Renewal	Previous Total	\$ OPEN-END
	Increase	\$ _____
	Decrease	\$ _____
	New Total	\$ OPEN-END

Approved: Michelle Wheeler August 12, 2024
 Authorized Signature Date

N/A
 Attorney General **if** required Date



Office of Purchasing

Renewal Letter

July 22, 2024

VIA EMAIL : cmclaughlin@nitrocs.com and cgriffith@nitrocs.com

Nitro Construction Services, Inc.
4300 1st Avenue
Nitro, WV 25143

Re: Contract Renewal for MU21CHILLERS

Dear Mr. McLaughlin and Ms. Griffith,

The above referenced contract expires on August 31, 2024. There is a provision for renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract, MU21CHILLERS effective September 1, 2024, through August 31, 2025, under the same terms and conditions as the original contract including all approved change orders.

Please return the executed letter via email at your earliest convenience.

If you have any questions, please feel free to call me at 304-696-3056.

Sincerely,

Leeann Lemon

Leeann Lemon
Contract Specialist

I agree to the current MU21CHILLERS for an additional one (1) year period under the same terms and conditions as the original contract.

Yes No

 Yes, subject to the following changes indicated below or in the attached letter.

Chad McLaughlin
Signature

7/30/2024
Date

Description	UOM	QTY	Original Contract Pricing	Change Order 2 Increase	Change Order 2 Pricing
Smith Hall/Chiller Maintenance	QTR	4	\$ 3,987.00	\$ 318.96	\$ 4,305.96
Drinko Library/Chiller Maintenance	QTR	4	\$ 2,658.00	\$ 212.64	\$ 2,870.64
Science Hall/Chiller Maintenance	QTR	4	\$ 5,184.00	\$ 414.72	\$ 5,598.72
Biotech Building/Chiller Maintenance	QTR	4	\$ 4,125.00	\$ 330.00	\$ 4,455.00
Applied Engineering (WAEC) Chiller Maintenance	QTR	4	\$ 2,858.00	\$ 228.64	\$ 3,086.64
Fine Arts/Chiller Maintenance	QTR	4	\$ 2,500.00	\$ 200.00	\$ 2,700.00

* Above pricing is a breakdown of each unit/location per quarter.

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000114773	NITRO CONSTRUCTION SERVICES INC		Active	Inactive	

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▼ **General Info**

Vendor/Customer : 000000114773	Restrict Use by Department : <input type="checkbox"/>
Legal Name : NITRO CONSTRUCTION SE	Miscellaneous Account : <input type="checkbox"/>
Alias/DBA : <input type="text"/>	Internal Account : <input type="checkbox"/>
Vendor Active Status : Active ▼	Third Party Only : <input type="checkbox"/>
Vendor Approval Status : Complete	Third Party Vendor : <input type="checkbox"/>
Customer Active Status : Inactive ▼	Third Party Customer : <input type="checkbox"/>
Customer Approval Status : Incomplete	Inventory Customer : <input type="checkbox"/>
Location Name : <input type="text"/>	Healthcare Provider : <input type="checkbox"/>
First Name : <input type="text"/>	Never Archive : <input type="checkbox"/>
Middle Name : <input type="text"/>	Restrict VSS Access : No ▼
Last Name : <input type="text"/>	Discontinue - No New Business : <input type="checkbox"/>
Company Name : NITRO CONSTRUCTION SE	Prevent MA Reference : <input type="checkbox"/>
Previous Name : <input type="text"/>	PunchOut Enabled : <input type="checkbox"/>
Previous Street : <input type="text"/>	Re-PunchOut Enabled : <input type="checkbox"/>
Previous City : <input type="text"/>	Electronic Order Enabled : <input type="checkbox"/>
Previous State/Province : <input type="text"/>	W-9 Received : <input checked="" type="checkbox"/>
Previous Country : <input type="text"/>	W-9 Received Date : 10/05/2023 <input type="text"/>
	W-8 Received : <input type="checkbox"/>
	W-8 Received Date : <input type="text"/>
	Accepts Credit Cards : <input type="checkbox"/>
	Active From : 01/01/1999 <input type="text"/>
	Active To : <input type="text"/>
	Last Usage Date : 08/08/2024 <input type="text"/>
	Department : <input type="text"/>
	Unit : <input type="text"/>

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▶ Organization

▶ Disbursement Options

▶ Prenote/EFT

▶ Remittance Advice

▶ Vendor Terms

▶ Accounts Receivable

▶ eMALL

▶ Location Information

▶ **Fee and Vendor Compliance Holds**

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="checkbox"/>
Registration Application Date : 09/29/2023 <input type="text"/>	Unemployment Insurance : <input type="checkbox"/>
Registration Effective Date : 09/29/2023 <input type="text"/>	Worker's Compensation : <input type="checkbox"/>
Registration Expiration Date : 09/28/2024 <input type="text"/>	Secretary of State Registration : <input type="checkbox"/>
Pre-Registration Code : <input type="text"/>	Federal Debarred : <input type="checkbox"/>

▶ Executive Compensation

▶ Additional Information

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