

Purchase Change Request



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
MU21EMBALM

FY 2024	Buyer MD	Date 10/31/23	Account VARIES	P.O. Date 10/30/2020	Contract MU21EMBALM
------------	-------------	------------------	-------------------	-------------------------	------------------------

Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input checked="" type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
--	--	--

Vendor Name, Address, Phone #, etc. Johnson Tiller Funeral Home Inc 10030 Route 152 Wayne, WV 25570	Vendor Code 550666702	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# 304-272-5107	Fax	FEIN# 55-0666702

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center">Change Order # 4</p> <p align="center">Embalming and Transportation Services</p> <p>To make the following change in accordance to all terms, conditions, and specifications contained in the original contract and all authorized change orders.</p> <p>1. Renew contract for one year Renewal term: 11/1/2024 - 10/31/2025 Renewal # Four (4) of four (4) Renewals remaining: zero (0)</p> <p>2. Increase price per updated pricing page.</p> <p>Vendor Email: Deborah Tiller <dtiller101010@yahoo.com></p>		

Reason for Change: 1. Renewal 2. Increase pricing	Previous Total	\$	Open-End
	Increase	\$	
	Decrease	\$	
	New Total	\$	Open-End

Approved: Michelle J. Reeder November 1, 2024
 Authorized Signature Date

N/A
 Attorney General **if** required Date

Marshall University does not reimburse expenses for private viewings.

Marshall University does not reimburse expenses by third parties not specifically identified in this agreement. This is understood to mean funeral homes contacted by donor next of kin or power of attorney not authorized by the Human Gift Registry.

1.5. Scope of Services

The types of services, frequency, and scope to be provided by the vendor are:

1. Embalming Fee per cadaver.
2. Charge for removal within a 50 ~~mi~~ mile radius of 1542 Spring Valley Road Huntington, WV 25704
3. Charge for extra mileage over 50 miles, but within the 150 air mile radius of 1542 Spring Valley Drive Huntington, WV 25704, per loaded mile.
4. Charge for mileage over 150 air mile radius of 1542 Spring Valley Drive Huntington, WV 25704 per loaded mile. All trips over 150 miles are at the sole discretion of The Human Gift Registry.
5. Charge for cadavers which are not to be embalmed and taken directly to the crematory. Transport of cadavers directly to the crematory is at the sole discretion of The Human Gift Registry.
6. Mileage Fee to crematory for cadavers not to be embalmed.

2. Prices

1.Embalming Fee per cadaver.	\$ 385-
2.Charge for removal within a 50 mi mile radius of 1542 Spring Valley Road Huntington, WV 25704	\$ 190-
3.Charge for extra mileage over 50 miles, but within the 150 air mile radius of 1542 Spring Valley Drive Huntington, WV 25704, per loaded mile.	\$ 2.75
4.Charge for mileage over 150 air mile radius of 1542 Spring Valley Drive Huntington, WV 25704 per loaded mile. All trips over 150 miles are at the sole discretion of The Human Gift Registry.	\$ 2.75
5.Charge for cadavers which are not to be embalmed and taken directly to the crematory. Transport of cadavers directly to the crematory is at the sole discretion of The Human Gift Registry.	\$ 175.00
6.Mileage fee to crematory for cadavers not to be embalmed.	\$ 2.75



Office of Purchasing

Renewal Letter

September 23, 2024

VIA EMAIL: dtiller101010@yahoo.com

Deborah Tiller
Johnson Tiller Funeral Home, Inc.
10030 Route 152
Wayne, WV 25570

Re: Contract Renewal for MU21EMBALM

Dear Ms. Tiller,

The above referenced contract expires on October 31, 2024. There is a provision for renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract, MU21EMBALM effective November 1, 2024, through October 31, 2025, under the same terms and conditions as the original contract including all approved change orders.

Please return the executed letter via email at your earliest convenience.

If you have any questions, please feel free to call me at 304-696-3056.

Sincerely,

Leeann Lemon

Leeann Lemon
Contract Specialist

I agree to the current MU21EMBALM for an additional one (1) year period under the same terms and conditions as the original contract.

Yes No

Yes, subject to the following changes indicated below or in the attached letter.

Deborah Tiller

Signature

10-10-24

Date

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Johnson Tiller Funeral Home, Inc.

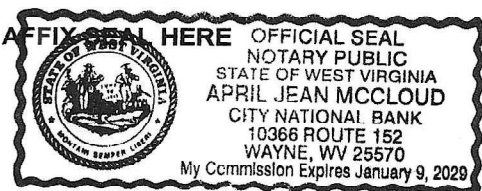
Authorized Signature: Debra R Tiller Date: 10-24-24

State of West Virginia

County of Wayne, to-wit:

Taken, subscribed, and sworn to before me this 24th day of October, 2024.

My Commission expires January 9th, 2029.



NOTARY PUBLIC April Jean McCloud

Vendor/Customer

[Menu](#)

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000205727	JOHNSON TILLER FUNERAL HOME INC		Active	Inactive	

From 1 to 1 of 1 First Prev Next Last [Attachments](#)

Save [Undo](#) Delete Insert [Copy](#) Paste [Search](#)

▼ **General Info**

Vendor/Customer : 000000205727	Restrict Use by Department : <input type="checkbox"/>
Legal Name : JOHNSON TILLER FUNERA	Miscellaneous Account : <input type="checkbox"/>
Alias/DBA : <input type="text"/>	Internal Account : <input type="checkbox"/>
Vendor Active Status : Active ▼	Third Party Only : <input type="checkbox"/>
Vendor Approval Status : Complete	Third Party Vendor : <input type="checkbox"/>
Customer Active Status : Inactive ▼	Third Party Customer : <input type="checkbox"/>
Customer Approval Status : Incomplete	Inventory Customer : <input type="checkbox"/>
Location Name : <input type="text"/>	Healthcare Provider : <input type="checkbox"/>
First Name : <input type="text"/>	Never Archive : <input type="checkbox"/>
Middle Name : <input type="text"/>	Restrict VSS Access : No ▼
Last Name : <input type="text"/>	Discontinue - No New Business : <input type="checkbox"/>
Company Name : JOHNSON TILLER FUNERA	Prevent MA Reference : <input type="checkbox"/>
Previous Name : <input type="text"/>	PunchOut Enabled : <input type="checkbox"/>
Previous Street : <input type="text"/>	Re-PunchOut Enabled : <input type="checkbox"/>
Previous City : <input type="text"/>	Electronic Order Enabled : <input type="checkbox"/>
Previous State/Province : <input type="text"/>	W-9 Received : <input checked="" type="checkbox"/>
Previous Country : <input type="text"/>	W-9 Received Date : 09/05/2024 <input type="text"/>
	W-8 Received : <input type="checkbox"/>
	W-8 Received Date : <input type="text"/>
	Accepts Credit Cards : <input type="checkbox"/>
	Active From : 01/01/1999 <input type="text"/>
	Active To : <input type="text"/>
	Last Usage Date : 09/13/2024 <input type="text"/>
	Department : <input type="text"/>
	Unit : <input type="text"/>

▶ **Headquarters**

▶ **Organization**

▶ **Disbursement Options**

▶ **Prenote/EFT**

▶ **Remittance Advice**

▶ **Vendor Terms**

▶ **Accounts Receivable**

▶ **eMALL**

▶ **Location Information**

▶ **Fee and Vendor Compliance Holds**

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="checkbox"/>
Registration Application Date : 09/05/2024 <input type="text"/>	Unemployment Insurance : <input type="checkbox"/>
Registration Effective Date : 09/05/2024 <input type="text"/>	Worker's Compensation : <input type="checkbox"/>
Registration Expiration Date : 09/05/2025 <input type="text"/>	Secretary of State Registration : <input type="checkbox"/>
Pre-Registration Code : <input type="text"/>	Federal Debarred : <input type="checkbox"/>

▶ **Executive Compensation**

▶ **Additional Information**

▶ **Travel**

▶ **Change Management**

[Top](#)

CREATE DOCUMENT> [Create New Record](#) [Modify Existing Record](#)

UPDATE> [Headquarters](#) [Add 1099 Information Entry](#) [Add 1042-S Reporting Information Entry](#) [Vendor Business Types By Commodity](#)

SEARCH BY> [Master Contacts](#) [Master Addresses](#) [Vendor Commodity](#) [Vendor Addresses](#) [Vendor Business Types](#) [Vendor Service Areas](#) [VCM Query](#)
[Historical Vendor Information](#) [Vendor Notes](#)
[Vendor Transaction History](#)