

Purchase Change Request



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
MU21HVACCHILL

FY 25	Buyer LL	Date 08/08/23	Account	P.O. Date 09/01/2020	Contract MU21HVACCHILL
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. NITRO CONSTRUCTION SERVICES, INC. 4300 1ST AVENUE NITRO, WV 25143	Vendor Code 20-8844160	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# 304-204-1500	Fax	FEIN# 20-8844160

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center">Change Order # <u>7</u></p> <p align="center">MU School of Medicine Chiller and HVAC Maintenance Services</p> <p>To make the following change in to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.</p> <p>1. Renew Contract</p> <p>Effective Date(s): September 1, 2024 - August 31, 2025. Renewal # 4 of 4 Renewals Remaining: 0</p> <p>Vendor Contact: Chad McLaughlin <cmclaughlin@nitrocs.com></p>		

Reason for Change: Contract renewal	Previous Total	\$ OPEN-END
	Increase	\$ _____
	Decrease	\$ _____
	New Total	\$ OPEN-END

Approved: Michelle W. Wheeler August 12, 2024
Authorized Signature Date

N/A
Attorney General **if** required Date



Office of Purchasing

Renewal Letter

July 22, 2024

VIA EMAIL : cmclaughlin@nitrocs.com and cgriffith@nitrocs.com

Nitro Construction Services, Inc.
4300 1st Avenue
Nitro, WV 25143

Re: Contract Renewal for MU21HVACCHILL

Dear Mr. McLaughlin and Ms. Griffith,

The above referenced contract expires on August 31, 2024. There is a provision for renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract, MU21HVACCHILL effective September 1, 2024, through August 31, 2025, under the same terms and conditions as the original contract including all approved change orders.

Please return the executed letter via email at your earliest convenience.

If you have any questions, please feel free to call me at 304-696-3056.

Sincerely,

Leeann Lemon

Leeann Lemon
Contract Specialist

I agree to the current ^{HVACCHILL}~~MU21CHILLERS~~ for an additional one (1) year period under the same terms and conditions as the original contract.

Yes No

Yes, subject to the following changes indicated below or in the attached letter.

Chad McLaughlin
Signature

7/30/2024
Date

ITEM NO.	DESCRIPTION	Annual Fee	QUARTERLY FEE	SEMI-ANNUAL FEE	MONTHLY FEE	TOTAL ANNUAL COST
1	Chiller Full Service/C Comprehensive Maintenance Contract	\$ 26,778.60	\$ 4,428.00	\$ 2,317.68	\$ 11,239.56	\$ 44,958.24
2	HVAC Full Service/Comprehensive Maintenance Contract	\$ 36,558.00	\$ 15,210.72	\$ 9,190.00	-	\$ 60,959.52
3	MUMC quarterly invoice for PM of HVAC	\$ -	\$ 6,750.00	\$ -	\$ -	\$ 27,000.00
4	BCC quarterly invoice for PM and HVAC	\$ -	\$ 4,050.00	\$ -	\$ -	\$ 16,200.00
5	MEB quarterly invoice for PM of HVAC	\$ -	\$ 6,210.00	\$ -	\$ -	\$ 24,840.00
6	Chapmanville-Coalfield Health Center quarterly for PM of HVAC	\$ -	\$ 1,620.00	\$ -	\$ -	\$ 6,480.00
7	Douglass Center	\$ -	\$ 2,970.00	\$ -	\$ -	\$ 11,880.00
8	School of Pharmacy	\$ -	\$ 4,879.44	\$ -	\$ -	\$ 19,517.76
9	Chiller Maintenance / Administration Building South Charleston	\$ 8,400.00	\$ -	\$ -	\$ -	\$ 8,400.00
10	Chiller Maintenance / Academic Building South Charleston	\$ 8,400.00	\$ -	\$ -	\$ -	\$ 8,400.00
11	Chiller Maintenance / MOVOC Building Point Pleasant Campus	\$ 8,200.00	\$ -	\$ -	\$ -	\$ 8,200.00
12	HVAC PM / Administration Building South Charleston	\$ 4,364.00	\$ -	\$ -	\$ -	\$ 4,364.00
13	HVAC PM / Academic Building South Charleston	\$ 4,432.00	\$ -	\$ -	\$ -	\$ 4,432.00
14	HVAC PM / MOVOC Building Point Pleasant Campus	\$ 5,952.00	\$ -	\$ -	\$ -	\$ 5,952.00

* Above pricing is a breakdown of each unit/location and how it should be billed.

Vendor/Customer

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000114773	NITRO CONSTRUCTION SERVICES INC		Active	Inactive	

From 1 to 1 of 1 First Prev Next Last Attachments

Save Undo Delete Insert Copy Paste Search

General Info

Vendor/Customer : 000000114773	Restrict Use by Department : <input type="checkbox"/>
Legal Name : NITRO CONSTRUCTION SE	Miscellaneous Account : <input type="checkbox"/>
Alias/DBA :	Internal Account : <input type="checkbox"/>
Vendor Active Status : Active	Third Party Only : <input type="checkbox"/>
Vendor Approval Status : Complete	Third Party Vendor : <input type="checkbox"/>
Customer Active Status : Inactive	Third Party Customer : <input type="checkbox"/>
Customer Approval Status : Incomplete	Inventory Customer : <input type="checkbox"/>
Location Name :	Healthcare Provider : <input type="checkbox"/>
First Name :	Never Archived : <input type="checkbox"/>
Middle Name :	Restrict VSS Access : No
Last Name :	Discontinue - No New Business : <input type="checkbox"/>
Company Name : NITRO CONSTRUCTION SE	Prevent MA Reference : <input type="checkbox"/>
Previous Name :	PunchOut Enabled : <input type="checkbox"/>
Previous Street :	Re-PunchOut Enabled : <input type="checkbox"/>
Previous City :	Electronic Order Enabled : <input type="checkbox"/>
Previous State/Province :	W-9 Received : <input type="checkbox"/>
Previous Country :	W-9 Received Date : 10/05/2023
	W-8 Received : <input type="checkbox"/>
	W-8 Received Date :
	Accepts Credit Cards : <input type="checkbox"/>
	Active From : 01/01/1999
	Active To :
	Last Usage Date : 08/08/2024
	Department :
	Unit :

- ▶ Headquarters
- ▶ Organization
- ▶ Disbursement Options
- ▶ Prenote/EFT
- ▶ Remittance Advice
- ▶ Vendor Terms
- ▶ Accounts Receivable
- ▶ eMALL
- ▶ Location Information
- ▶ Fee and Vendor Compliance Holds

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="checkbox"/>
Registration Application Date : 09/29/2023	Unemployment Insurance : <input type="checkbox"/>
Registration Effective Date : 09/29/2023	Worker's Compensation : <input type="checkbox"/>
Registration Expiration Date : 09/28/2024	Secretary of State Registration : <input type="checkbox"/>
Pre-Registration Code :	Federal Debarred : <input type="checkbox"/>
- ▶ Executive Compensation
- ▶ Additional Information
- ▶ Travel
- ▶ Change Management

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