

Purchase Change Request



Marshall University
Office of Purchasing
One John Marshall Drive
Huntington, WV 25755-4100

Order #
MU22TEMPS_A

FY 25	Buyer LL	Date 11/06/2024	Account 1Varies	P.O. Date 08/27/2021	Contract MU22TEMPS_A
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Document <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	Document Action <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input checked="" type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. Adecco USA Inc. 10151 Deerwood Park Blvd. 200-400 Jacksonville, FL 32256	Vendor Code 943286700	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# 304-345-8367	Fax	FEIN# 943286700

Item#	Quantity	Description of Change	Unit Price	Extended Price
		Change Order # <u>6</u> Open End Temporary Employment Services To make the following change(s) according to all terms and conditions, pricing, and specifications contained in the original contract and all authorized change orders. 1. Correct line item 15.31 job title from Parking Attendant III to Parking Attendant II 2. Add General Laborer III Renewal Effective: September 1, 2024 - August 31, 2025 Renewal #: three (3) of four (4) one-year renewals Renewals remaining: one (1) renewal remaining Vendor Contact: Zachary Dunn at Zachary.Dunn@Adeccona.com		

Reason for Change: 1. Correct line item 15.31 job title from Parking Attendant III to Parking Attendant II 2. Add General Laborer III	Previous Total	\$ Open-End
	Increase	\$ -
	Decrease	\$ -
	New Total	\$ Open-End

Approved: Michelle W. Proctor 11.05.2024
Authorized Signature Date

N/A
Attorney General if required Date

Marshall Rate Sheet 11/06/2024			
Items	Items	Items	Items
15.1	Accounting Assistant I	\$ 11.51	\$ 14.61
15.2	Accounting Assistant II	\$ 13.01	\$ 16.52
15.30	Administrative Assistant	\$ 13.85	\$ 17.58
15.40	Administrative Assistant Senior	\$ 15.78	\$ 20.04
15.50	Administrative Assistant- Fairfield	\$ 14.05	\$ 17.84
15.60	Administrative Secretary Sr.	\$ 15.00	\$ 19.33
15.70	Business Clerk	\$ 9.48	\$ 12.03
15.80	Cashier	\$ 8.75	\$ 11.11
15.90	Cashier Lead	\$ 10.05	\$ 12.76
15.10	Customer Service Representative	\$ 9.48	\$ 12.03
15.11	Data Entry Operator	\$ 9.48	\$ 12.03
15.12	Data Technician 1	\$ 10.21	\$ 12.96
15.13	Medical Records Assistant	\$ 10.05	\$ 12.76
15.14	Receptionist	\$ 9.22	\$ 11.70
15.15	Records Assistant 1	\$ 8.97	\$ 11.39
15.16	Records Assistant 2	\$ 10.21	\$ 12.96
15.17	Residence Hall Desk Coordinators	\$ 9.48	\$ 12.03
15.18	Secretary I	\$ 9.48	\$ 12.22
15.19	Applications Systems Analyst Programmer	\$ 16.50	\$ 20.95
15.20	System Programmer	\$ 15.78	\$ 20.04
15.21	Building Service Worker	\$ 8.97	\$ 11.57
15.22	Campus Service Worker	\$ 8.97	\$ 11.57
15.23	General Laborer II	\$ 12.48	\$ 16.10
15.24	Parking Attendant III	\$ 13.48	\$ 17.37
15.25	Receiving Position	\$ 10.05	\$ 12.76
15.26	Trade Specialist 1	\$ 15.78	\$ 20.04
15.27	General Labor I	\$ 9.48	\$ 12.22
15.28	Secretary II	\$ 12.48	\$ 16.10
15.29	Secretary III	\$ 13.85	\$ 17.58
15.30	Parking Attendant I	\$ 9.48	\$ 12.22
15.31	Parking Attendant II	\$ 12.48	\$ 16.10
15.32	General Laborer III	\$ 13.48	\$ 17.37

*changes are in **bold**

Vendor/Customer

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Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000231854	ADECCO USA INC		Active	Inactive	

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▼ General Info

Vendor/Customer : 000000231854	Restrict Use by Department : <input type="checkbox"/>
Legal Name : ADECCO USA INC	Miscellaneous Account : <input type="checkbox"/>
Alias/DBA : <input type="text"/>	Internal Account : <input type="checkbox"/>
Vendor Active Status : Active ▼	Third Party Only : <input type="checkbox"/>
Vendor Approval Status : Complete	Third Party Vendor : <input type="checkbox"/>
Customer Active Status : Inactive ▼	Third Party Customer : <input type="checkbox"/>
Customer Approval Status : Incomplete	Inventory Customer : <input type="checkbox"/>
Location Name : <input type="text"/>	Healthcare Provider : <input type="checkbox"/>
First Name : <input type="text"/>	Never Archive : <input type="checkbox"/>
Middle Name : <input type="text"/>	Restrict VSS Access : No ▼
Last Name : <input type="text"/>	Discontinue - No New Business : <input type="checkbox"/>
Company Name : ADECCO USA INC	Prevent MA Reference : <input type="checkbox"/>
Previous Name : <input type="text"/>	PunchOut Enabled : <input type="checkbox"/>
Previous Street : <input type="text"/>	Re-PunchOut Enabled : <input type="checkbox"/>
Previous City : <input type="text"/>	Electronic Order Enabled : <input type="checkbox"/>
Previous State/Province : <input type="text"/>	W-9 Received : <input type="checkbox"/>
Previous Country : <input type="text"/>	W-9 Received Date : <input type="text"/>
	W-8 Received : <input type="checkbox"/>
	W-8 Received Date : <input type="text"/>
	Accepts Credit Cards : <input type="checkbox"/>
	Active From : 01/01/1999 <input type="text"/>
	Active To : <input type="text"/>
	Last Usage Date : 09/17/2024
	Department : <input type="text"/>
	Unit : <input type="text"/>

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▶ Fee and Vendor Compliance Holds

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="checkbox"/>
Registration Application Date : 09/15/2023 <input type="text"/>	Unemployment Insurance : <input type="checkbox"/>
Registration Effective Date : 09/15/2023 <input type="text"/>	Worker's Compensation : <input type="checkbox"/>
Registration Expiration Date : 09/14/2024 <input type="text"/>	Secretary of State Registration : <input type="checkbox"/>
Pre-Registration Code : <input type="text"/>	Federal Debarred : <input type="checkbox"/>

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