


<b>Purchase Change Request</b>		Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	<b>Order #</b> MU23CREMATION
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FY 25	Buyer LL	Date 01/13/24	Account VARIES	P.O. Date 05/02/2023	Contract MU23CREMATION
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<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	<b>Document Action</b> <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Extension Error  <input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. Vendor Code <b>311552242</b> <b>E Hall Funeral Home Inc.</b> <b>DBA OH River Valley Crematory</b> <b>PO Box 391, Proctorville, OH 45669</b>	<b>BOG Unit Name &amp; Address</b> Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# 740-886-6164      Fax      FEIN# 311552242	

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<b>Change Order # <u>2</u></b>  <b>Cremation Services</b>  To make the following changes in accordance with the same terms and conditions, prices, and specifications contained in the original contract and all authorized change orders.  1. To Renew the contract for one (1) year. Renewal Term: 03/01/2025 - 02/28/2026. Renewal Two (2) of Four (4) Renewals Remaining: Two (2) one-year renewals.  No other changes made.  Vendor Contact: Evan Hall: ehallfuneralhome@outlook.com		

Reason for Change: Renewal	Previous Total	\$ <u>Open-End</u>
	Increase	\$ -
	Decrease	\$ -
	New Total	\$ <u>Open-End</u>

Approved: Michael B. Woodard 1/13/2025  
 Authorized Signature Date

N/A  
 Attorney General if required Date



Office of Purchasing

4. Pricing

- 4.1 Units per cadaver up to 400 lbs. \$ 220
- 4.2 Unit price per cadaver over 400 lbs. \$ 320
- 4.3 Unit price per cremation container \$ 25

Hall Funeral Home DBA: Ohio River Valley Crematory  
Vendor

*James R. Hill*  
Authorized Signature

4-23-2023  
Date



Office of Purchasing

Renewal Letter

January 8, 2025

**VIA EMAIL:** [ehallfuneralhome@outlook.com](mailto:ehallfuneralhome@outlook.com)

E Hall Funeral Home Inc.  
DBA OH River Valley Crematory  
PO Box 391  
Proctorville, OH 45669

**Re: Contract Renewal for MU23CREMATION**

Dear Mr. Hall,

The above referenced contract expires on February 28, 2025. There is a provision for renewal upon written mutual agreement of the parties.

Please annotate on the bottom of this letter, with your signature and date, if you agree to renew contract, **MU23CREMATION** effective March 1, 2025, through February 28, 2026, under the same terms and conditions as the original contract including all approved change orders.

Please return the executed letter, purchasing affidavit and your current certificate of insurance via email at your earliest convenience.

If you have any questions, please feel free to call me at 304-696-3056.

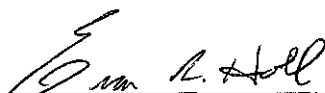
Sincerely,

*Leeann Lemon*  
*Contract Specialist*

I agree to the current **MU23CREMATION** for an additional one (1) year period under the same terms and conditions as the original contract.

Yes       No

Yes, subject to the following changes indicated below or in the attached letter.

  
Signature

1-9-2025  
Date

STATE OF WEST VIRGINIA  
Purchasing Division

**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: E Hall Funeral Home Inc.

Authorized Signature: [Signature] Date: 1-9-2025

State of Ohio

County of Lawrence, to-wit:

Taken, subscribed, and sworn to before me this 9 day of January, 2025.

My Commission expires January 8, 2028.

AFFIX SEAL HERE



ERNEST B HALL  
Notary Public  
State of Ohio  
My Comm. Expires  
January 8, 2028

Ernest B Hall, III

Vendor/Customer

[Menu](#)

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000173915	E HALL FUNERAL HOME INC		Active	Inactive	

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▼ General Info

Vendor/Customer : 000000173915	Restrict Use by Department : <input type="checkbox"/>
Legal Name : E HALL FUNERAL HOME INC	Miscellaneous Account : <input type="checkbox"/>
Alias/DBA :	Internal Account : <input type="checkbox"/>
Vendor Active Status : Active	Third Party Only : <input type="checkbox"/>
Vendor Approval Status : Complete	Third Party Vendor : <input type="checkbox"/>
Customer Active Status : Inactive	Third Party Customer : <input type="checkbox"/>
Customer Approval Status : Incomplete	Inventory Customer : <input type="checkbox"/>
Location Name :	Healthcare Provider : <input type="checkbox"/>
First Name :	Never Archive : <input type="checkbox"/>
Middle Name :	Restrict VSS Access : No
Last Name :	Discontinue - No New Business : <input type="checkbox"/>
Company Name : E HALL FUNERAL HOME INC	Prevent MA Reference : <input type="checkbox"/>
Previous Name :	PunchOut Enabled : <input type="checkbox"/>
Previous Street :	Re-PunchOut Enabled : <input type="checkbox"/>
Previous City :	Electronic Order Enabled : <input type="checkbox"/>
Previous State/Province :	W-9 Received : <input checked="" type="checkbox"/>
Previous Country :	W-9 Received Date : 05/11/2021
	W-8 Received : <input type="checkbox"/>
	W-8 Received Date :
	Accepts Credit Cards : <input type="checkbox"/>
	Active From : 01/01/1999
	Active To :
	Last Usage Date : 12/06/2024
	Department :
	Unit :

▶ Headquarters

▶ Organization

▶ Disbursement Options

▶ Prenote/EFT

▶ Remittance Advice

▶ Vendor Terms

▶ Accounts Receivable

▶ eMALL

▶ Location Information

▶ Fee and Vendor Compliance Holds

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="checkbox"/>
Registration Application Date :	Unemployment Insurance : <input type="checkbox"/>
Registration Effective Date :	Worker's Compensation : <input type="checkbox"/>
Registration Expiration Date :	Secretary of State Registration : <input type="checkbox"/>
Pre-Registration Code :	Federal Debarred : <input type="checkbox"/>

▶ Executive Compensation

▶ Additional Information

▶ Travel

▶ Change Management

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