


<b>Request for Bids</b>		Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100	<b>Bid#</b> MU24SPRNKLR
		Direct all inquiries regarding this order to: (304) 696-3056	

<b>Vendor:</b>	<b>For information call:</b> <b>Purchasing Contact:</b> Leeann Lemon <b>Phone:</b> (304) 696-3056 <b>Email:</b> <a href="mailto:lemonl@marshall.edu">lemonl@marshall.edu</a> & <a href="mailto:purchasing@marshall.edu">purchasing@marshall.edu</a>
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Sealed requests to bid for furnishing the supplies, equipment or services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED ON THIS FORM AND UPLOADED INTO THE MU BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. When applicable, prices will be based on units specified; and Bidders will enter the delivery date or time for items contained herein. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

<b>DATE</b> 06/18/2024	<b>MANDATORY PRE-BID MEETING:</b> N/A	<b>DEPARTMENT REQUISITION NO.</b> MU24SPRNKLR	<b>BIDS OPEN:</b> 06/25/2024 at 3:00 p.m., EST. Broadcast via Teams at link listed below.	<b>BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID</b>
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Item #	Quantity	Description	Unit Price	Extended Price
<p><b><u>ADDENDUM NO. 02</u></b></p> <p><b>Project Name: MU24SPRNKLR</b></p> <p><b>General maintenance, repair and inspection services for fire suppression systems</b></p> <p><b>MARSHALL UNIVERSITY – HUNTINGTON, WV</b></p> <p>To issue Vendor technical questions and Marshall University’s responses.</p>				
<b>Total</b>				

To the Office of Purchasing,  
 In compliance with the above, the undersigned offers and agrees, if this offer is accepted within \_\_\_\_\_ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____ within _____ days	Bidder’s name Vendor _____
FOB _____ After receipt of order at address shown	Signed By _____
Terms _____	Typed Name _____
	Title _____
	Email _____
	Street Address _____
	City/State/Zip _____
	Date _____ Phone _____
	Fein _____

# SOLICITATION NUMBER: MU24SPRNKLR

## Addendum Number: No. 02

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The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

### **Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

### **Description of Modification to Solicitation:**

This Addendum is issued to publish and distribute Vendor technical questions and Marshall University's responses to the Vendor community.

### **NO OTHER CHANGES.**

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

### **Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.



Request for Bid: MU24SPRNKLR  
General Maintenance, repair, and inspection services for fire suppression systems

## Technical Questions and Answers

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### ADDENDUM 02 ATTACHMENT A

- Q1.** Will this contract proposal have and Labor and Material rates as a part of it?
- A1.** Yes. See the following: Bid Description on the Bid Cover Page, Section 4.12.4, Exhibit A Pricing Page.
- Q2.** How will deficiencies be handled if any are found during the inspection process?
- A2.** Deficiencies should be immediately reported to the applicable University representative(s), along with plans for corrective action and/or repair quotes to correct the deficiency.
- Q3.** Can we get current copies of the most recent inspection reports
- A3.** Sprinkler Inspection reports provided to Marshall University shall follow current NFPA, Joint Commission, or other Authority Having Jurisdiction (AHJ) requirements for each classified NFPA building occupancy listed under this contract. Past copies of inspection reports can be provided to the awarded vendor prior to the start of contracted inspections.
- Q4.** Is there any way possible to visit a few of the locations that we will be doing the inspections?
- A4.** Unfortunately, there is not. A site walk-through was not included in the bid timeline. For transparency and fairness, a site walk-through cannot be given to only one vendor.
- Q5.** Referencing Exhibit A-Pricing Page line 28 Refill and Service CO2 100 lb. I believe that the 100lb is a typo and should be 10lb.

- A5.** The Chemical Storage Building has a CO2 suppression system and is supplied by multiple 100lb CO2 tanks.
- Q6.** Referencing Exhibit A-Pricing Page lines 39, 40, and 41 have no estimated quantities and do not carry a number to the Line Total column.
- A6.** This would be the vendors hourly rate for response for each identified line item.
- Q7.** Can you confirm that the only backflow preventers that are a part of the RFP are ones on the fire protection systems.
- A7.** Yes, the backflow preventers identified on this contract are for only the buildings fire protection system.
- Q8.** Do the kitchen hood inspections include a pipe integrity test? A pipe integrity test is not a code requirement but should be done on at least an annual basis.
- A8.** Kitchen Hood inspections should follow applicable NFPA code. If additional testing is suggested then contracted vendor can provide quotes for the suggested tests.
- Q9.** On page 14 of the Project Specifications, list of buildings, there is no mention of standpipe systems at any of the buildings. I assume that the intention is to inspect the standpipe systems. If so, we would need a list of which buildings have standpipe systems. I see on the pricing sheet there is a line for testing the standpipe, but this is different than inspection of standpipe.
- A9.** The University will provide an inventory of all buildings needing Standpipe testing to the awarded vendor.
- Q10.** Line item 45 on the Pricing Page indicates a price for the Standpipe 5year testing. I assume that the successful bidder will be informed which standpipe system will need the (flow/Hydrostatic Test).
- A10.** Correct.

--END OF DOCUMENT--

**ADDENDUM ACKNOWLEDGEMENT  
FORM SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

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Company

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Authorized Signature

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Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.