

# Purchase Change Request



Marshall University  
Office of Purchasing  
One John Marshall Drive  
Huntington, WV 25755-4100

**Order #**  
MU24SPRNKLR

FY 25	Buyer LL	Date 10/23/2024	Account Various	P.O. Date 08/01/2024	Contract MU24SPRNKLR
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<b>Document</b> <input type="checkbox"/> Requisition (Cancellation only) <input type="checkbox"/> Regular Purchase Order <input type="checkbox"/> Contract Purchase Order <input checked="" type="checkbox"/> Open End Contract Purchase <input type="checkbox"/> Agreement	<b>Document Action</b> <input type="checkbox"/> Cancellation <input type="checkbox"/> Increase/Decrease <input type="checkbox"/> Unused Balance <input type="checkbox"/> Freight <input type="checkbox"/> Renewal <input type="checkbox"/> Extension Error	<input type="checkbox"/> Error in Total Amount <input type="checkbox"/> Change of Account <input type="checkbox"/> Change of Vendor Name/Address <input checked="" type="checkbox"/> Other
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Vendor Name, Address, Phone #, etc. S.A. Comunale 6702 MacCorkle Avenue St. Albans, WV 25177	Vendor Code <b>34-1122758</b>	BOG Unit Name & Address Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100
Ph# <b>304-767-3088</b>	Fax	FEIN# <b>34-1122758</b>

Item#	Quantity	Description of Change	Unit Price	Extended Price
		<p align="center"><b>Change Order # 4</b></p> <p>General maintenance, repair and inspection services for fire suppression systems</p> <p>To make the following change(s) according to all terms, conditions and pricing contained in the original contract and any approved change orders.</p> <p>1. To revise the Billing Groups:            -remove MU Plaza [building demolished] from Group 1            -remove the Stadium Store from Group 1 and add to Group 3            -remove the Memorial Student Center from Group 1 and add to Group 13</p> <p>Contract Effective Date: August 22, 2024 to August 21, 2025.            Renewal: Zero (0) of Four (4)            Renewals Remaining: 4</p> <p>Vendor Contact: Ray Hunter, ray.hunter@comunale.com</p>		

Reason for Change: 1. To revise the Billing Groups: -remove MU Plaza [building demolished] from Group 1 -remove the Stadium Store from Group 1 and add it to Group 3 -remove the Memorial Student Center from Group 1 and add it to Group 13	Previous Total \$ <u>109,797.00</u> Increase \$ _____ Decrease \$ _____ New Total \$ <u>Open end</u>
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Approved: Michelle Hunter 10.23.24  
 Authorized Signature Date

N/A  
 Attorney General if required Date

Updated 10/11/2024

**Exhibit A: Pricing Page**  
**MU24SPRNKLR**

**Bidder Company Name:**

S. A. Comunale

Item #	Description	Cost	Unit of Measure	Estimated Usage	Line Total
<b>Fire Extinguisher Refill and Service - As needed service</b>					
1	Dry Chemical (ABC) 2.5 lb.	16	Each	1	16
2	Dry Chemical (ABC) 5 lb.	20	Each	1	20
3	Dry Chemical (ABC) 10 lb.	36	Each	1	36
4	Dry Chemical (ABC) 20 lb,	58	Each	1	58
5	Dry Chemical (BC) 5 lb.	50	Each	1	50
6	Dry Chemical (BC) 10 lb.	70	Each	1	70
7	Carbon Dioxide (CO2) 5 lb.	30	Each	1	30
8	Carbon Dioxide (CO2) 10 lb.	40	Each	1	40
9	Carbon Dioxide (CO2) 15 lb.	45	Each	1	45
10	Carbon Dioxide (CO2 ) 20 lb.	50	Each	1	50
11	K Wet Agent 6 L	250	Each	1	250
<b>Hydrostatic Testing - Every 6 years</b>					
12	Dry Chemical (ABC) 2.5 lb.	30	Each	16	480
13	Dry Chemical (ABC) 5 lb.	38	Each	232	8816
14	Dry Chemical (ABC) 10 lb.	55	Each	878	48290
15	Dry Chemical (ABC) 20 lb,	75	Each	8	600
16	Dry Chemical (BC) 5 lb.	50	Each	1	50
17	Dry Chemical (BC) 10 lb.	50	Each	1	50
	Dry Chemical (C) 30 lb.	425	Each	3	1275
18	Carbon Dioxide (CO2) 5 lb.	55	Each	19	1045
19	Carbon Dioxide (CO2) 10 lb.	68	Each	3	204
20	Carbon Dioxide (CO2) 15 lb.	80	Each	24	1920



Updated 10/11/2024

21	Carbon Dioxide (CO2 ) 20 lb.	90	Each	2	180
22	K Wet Agent 6 L	275	Each	13	3575
<b>Fire Extinguisher Inspection</b>					
23	Inspect and Tag Portable Extinguishers	3	Each	1200	3600
24	Semi-Annual Inspection of Range Hood Fire Control Systems - Large*	100	Each	38	3800
25	Semi-Annual Inspection of Range Hood Fire Control Systems - Small*	75	Each	44	3300
<b>Other</b>					
26	Environmental Disposal Fee	16	per/pound	1	16
27	6 year Maintenance, Dry Chemical Extinguisher	28	Each	1	28
28	Refill and Service CO2 100 lb.	195	Each	1	195
29	New Dry Chemical (ABC) 5 lb.	80	Each	1	80
30	New Dry Chemical (ABC) 10 lb.	85	Each	1	85
31	New K Wet Agent 6 L	360	Each	1	360
32	Sprinkler Gauges (Wet/Dry)	14	Each	1	14
33	<b>Range Hood Replacement Parts</b>				
34	Pull Station Break Rods	5	Each	1	5
35	Range Hood System Nozzles	45	Each	1	45
36	Plastic Nozzle Protector Caps	5	Each	1	5
37	360 degree Temperature Links	12	Each	1	12
38	500 degree Temperature Links	12	Each	1	12
	Refill and Service due to discharge	120	Each	1	120
<b>Labor</b>					
39	Labor for Systems Repair, Straight Time	110	Hourly		0
40	Emergency Service/After Hours Call	140	Hourly		0
41	2-hour response to job site	140	Hourly		0
<b>Sprinkler Inspections</b>					
42	Wet Sprinkler Inspection (62 systems)	75	Quarterly	248	18600
43	Dry Sprinkler Inspection (15 systems)	100	Quarterly	60	6000
44	Deluge Sprinkler Inspection (4 systems)	95	Quarterly	16	1520
45	Standpipe 5-year testing (Flow/Hydrostatic)	500	Each	1	500
<b>Annual Inspections</b>					
46	CO2 fire suppression system inspection - July	350	Annual	1	350
47	Backflow Prevention Devices (Fireline only)	50	Annual	56	2800

Updated 10/11/2024

48	Fire Pump Annual Inspection and Flow Test - May	400	Annual	3	1200
				<b>Total Bid</b>	<b>109797</b>

<b>MU24SPRNKLR</b>		<b>10/23/2024</b>
<b>Billing Groups</b>		
<b>Group 1 Physical Plant</b>		
Art Warehouse		MOVOC
Band Storage Building		MU Aviation Maintenance Buildings (Huntington)
Baseball Operations Building		Myers Hall
Bias (Crime Scene) House		Old Main
Chemical Storage Building		Placement Center/Career Services President's House
Corbly Hall		Public Safety Building
Dewco Warehouse/Print Shop		Science Building
Dot Hicks Memorial Softball Complex		Shewey Building
Drinko Library		Smith Business
East Hall		Smith Hall/ Music / Communication
Gillette Welcome Center		Softball Operations Building
Gullickson Hall		Sorrell Maintenance Building
Harris Hall		South Charleston Academic Building
Herderson Center		South Charleston Administration Building
Indoor Practice Facility		Veterans Memorial Soccer Complex
Jenkins Hall		Visual Arts Complex
Joan C. Edwards Fine Arts Building		Weight Training Complex
Jomie Jazz Center		Weisburg Engineering Complex
Century Building		Kopp Hall School of Pharmacy
Morrow Library		
Child Development Academy		
<b>Group 2 Housing and Residence Life</b>		
Buskirk Hall		Twin Towers Cafeteria
Gibson Hall		Twin Towers East
Harless Dining Hall		Twin Towers West
Haymaker Hall		Wellman Hall
Holderby Hall		Willis Hall
The Landing		
<b>Group 3 Athletics</b>		
Edwards Stadium		Jack Cook Baseball Stadium
Stadium Store		
<b>Group 4 School of Medicine</b>		
Joan C. Edwards School of Medicine		Health Information Center
Coon Educational Building		Rural Health Clinical Education Center - Chapmanville
Erma Byrd Clinical Education Outreach center		Douglass Building
ProAct Building		
<b>Group 5 – Forensics Science Complex</b>		
Forensic Science Building		Forensic Science Annex
<b>Group 6 – Marshall University Child Development Academy</b>		
Child Development Academy		
<b>Group 7 – Public Safety</b>		
3rd Avenue Parking Garage		6th Avenue Parking Garage
<b>Group 10 – Robert C. Byrd Institute</b>		
RCBI		Marshall Advanced Manufacturing Center
<b>Group 11 – Robert C Byrd Biotechnology Science Center</b>		
Biotechnology Science Center		
<b>Group 12 – Capstone</b>		
Freshman Residence Hall North		Recreation Center Freshman Residence Hall South
<b>Group 13 – Memorial Student Center</b>		
Memorial Student Center		

Vendor/Customer

[Menu](#)

Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 000000176479	SA COMUNALE CO INC		Active	Inactive	

From 1 to 1 of 1 First Prev Next Last [Attachments](#)

Save [Undo](#) [Delete](#) [Insert](#) [Copy](#) [Paste](#) [Search](#)

▼ General Info

Vendor/Customer : 000000176479	Restrict Use by Department : <input type="checkbox"/>
Legal Name : SA COMUNALE CO INC	Miscellaneous Account : <input type="checkbox"/>
Alias/DBA : <input type="text"/>	Internal Account : <input type="checkbox"/>
Vendor Active Status : Active ▼	Third Party Only : <input type="checkbox"/>
Vendor Approval Status : Complete	Third Party Vendor : <input type="checkbox"/>
Customer Active Status : Inactive ▼	Third Party Customer : <input type="checkbox"/>
Customer Approval Status : Incomplete	Inventory Customer : <input type="checkbox"/>
Location Name : <input type="text"/>	Healthcare Provider : <input type="checkbox"/>
First Name : <input type="text"/>	Never Archive : <input type="checkbox"/>
Middle Name : <input type="text"/>	Restrict VSS Access : No ▼
Last Name : <input type="text"/>	Discontinue - No New Business : <input type="checkbox"/>
Company Name : SA COMUNALE CO INC	Prevent MA Reference : <input type="checkbox"/>
Previous Name : <input type="text"/>	PunchOut Enabled : <input type="checkbox"/>
Previous Street : <input type="text"/>	Re-PunchOut Enabled : <input type="checkbox"/>
Previous City : <input type="text"/>	Electronic Order Enabled : <input type="checkbox"/>
Previous State/Province : <input type="text"/>	W-9 Received : <input checked="" type="checkbox"/>
Previous Country : <input type="text"/>	W-9 Received Date : 11/01/2019 <input type="text"/>
	W-8 Received : <input type="checkbox"/>
	W-8 Received Date : <input type="text"/>
	Accepts Credit Cards : <input type="checkbox"/>
	Active From : 04/28/1997 <input type="text"/>
	Active To : <input type="text"/>
	Last Usage Date : 10/21/2024 <input type="text"/>
	Department : <input type="text"/>
	Unit : <input type="text"/>

▶ Headquarters

▶ Organization

▶ Disbursement Options

▶ Prenote/EFT

▶ Remittance Advice

▶ Vendor Terms

▶ Accounts Receivable

▶ eMALL

▶ Location Information

▶ Fee and Vendor Compliance Holds

Fee Exempt : <input type="checkbox"/>	Tax Clearance : <input type="checkbox"/>
Registration Application Date : 11/28/2023 <input type="text"/>	Unemployment Insurance : <input type="checkbox"/>
Registration Effective Date : 11/28/2023 <input type="text"/>	Worker's Compensation : <input type="checkbox"/>
Registration Expiration Date : 11/27/2024 <input type="text"/>	Secretary of State Registration : <input type="checkbox"/>
Pre-Registration Code : <input type="text"/>	Federal Debarred : <input type="checkbox"/>

▶ Executive Compensation

▶ Additional Information

▶ Travel

▶ Change Management

[Top](#)

CREATE DOCUMENT> [Create New Record](#) [Modify Existing Record](#)

UPDATE> [Headquarters](#) [Add 1099 Information Entry](#) [Add 1042-S Reporting Information Entry](#) [Vendor Business Types By Commodity](#)

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