


Addendum No. 1	 <p style="text-align: center;"> Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100 Direct all inquiries regarding this order to: (304) 696-2727 </p>	Bid# R2501281 Addendum No. 01
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Vendor:	For information call: Purchasing Contact: Michelle Wheeler Phone: (304) 696-2727 Email: michelle.wheeler@marshall.edu & Purchasing@marshall.edu
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Sealed requests to bid for furnishing the supplies, equipment or services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED ON THIS FORM AND UPLOADED INTO THE MU BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. When applicable, prices will be based on units specified; and Bidders will enter the delivery date or time for items contained herein. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE 11/15/24	Click here to enter text.	DEPARTMENT REQUISITION NO. R2501281	BIDS OPEN: 11/26/2024 at 3:00 P.M. EST. Broadcast via TEAMS https://tinyurl.com/MUMAMC-Reno	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
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Item #	Quantity	Description	Unit Price	Extended Price
<p><u>ADDENDUM NO. 01</u></p> <p><i>Marshall University Academic Center MAMC Renovations Charleston, West Virginia</i></p> <p>This addendum represents the mandatory pre-bid sign-in sheets and questions received to date along with bid specification changes and clarifications.</p>				

Total

To the Office of Purchasing,
 In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____ within _____ days

FOB _____ After receipt of order at address shown

Terms _____

BOG 43

Bidder's name Vendor _____

Signed By _____

Typed Name _____

Title _____

Email _____

Street Address _____

City/State/Zip _____

Date _____ Phone _____

Fein _____

SOLICITATION NUMBER:

Addendum Number:

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

NO OTHER CHANGES.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

**ADDENDUM ACKNOWLEDGEMENT
FORM SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Attachment A

**SECTION 00 91 11
ADDENDUM NUMBER 1**

PARTICULARS

1.01 DATE: NOVEMBER 15, 2024

1.02 PROJECT: MU-ACADEMIC CENTER MAMC RENOVATIONS

1.03 OWNER: MARSHALL UNIVERSITY

1.04 ARCHITECT: PICKERING ASSOCIATES

TO: PROSPECTIVE BIDDERS:

2.01 THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND MODIFIES THE ORIGINAL PROCUREMENT DOCUMENTS DATED NOVEMBER 4, 2024, WITH AMENDMENTS AND ADDITIONS NOTED BELOW.

2.02 ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED IN THE BID FORM. FAILURE TO DO SO WILL DISQUALIFY THE BIDDER.

2.03 THIS ADDENDUM CONSISTS OF 4 PAGES:

- A. Pre-bid Meeting Minutes
- B. Pre-bid Sign in Sheet
- C. Contractor Question

CONTRACTOR QUESTIONS:

3.01 WHICH IS THE CORRECT LIST OF DRAWINGS, DRAWING G000 OR DRAWING LIST IN THE PROJECT MANUAL?

Answer: The drawing list in the Project Manual is the correct one.

3.02 PANELS ARE EXISTING SO I WILL ALSO NEED TO KNOW WHAT MANUFACTURER, TYPE OF PANELS, AND A/C RATING IF WE ARE TO PROVIDE BREAKERS.

Answer:

- 1. All the panels are Square-D.'
- 2. The MSB is QED and has a stamp indicating a 25KAIC rating. That's the service entry, so nothing should need to be higher than 25K.
- 3. SDP2 is a QED as well. The rating will need to be taken from the branch breakers which are partially obscured by the dead front covers.
- 4. CP1 is an NQ panel. The main is fully obscured by the dead front cover. The branch breakers are rated for 10KAIC.

3.03 FIRE ALARM DEVICES SHALL MATCH EXISTING. DO YOU KNOW WHAT BRAND THE EXISTING FIRE ALARM SYSTEM IS?

Answer: Fire alarm control panel is Notifier by Honeywell. Devices would need to be inspected by bidders for specific model number information to ensure compatibility.

3.04 FOR THE ACCESS CONTROL HARDWARE, IT ADVISES TO USE SAME MFG AND MODEL OF EQUIP USED THROUGHOUT THE FACILITY IF YOU WOULD BE ABLE TO GET THAT INFO?

Answer: This information was requested but never received. The card readers do not have any visible branding, so final equipment selection would need to be coordinated with the owner.

END OF SECTION



Architects • Engineers • Surveyors

Mandatory Pre-Bid Meeting **Minutes**

Project Name: MAMC Renovation Project Project Number: 2243004
Date: November 12, 2024 Time: 10:00 AM

Location: Academic Building
100 Angus E. Peyton Drive
Street
S. Charleston, WV

Pickering Associates Rep: Sean G. Simon, AIA, NCARB

1. Introductions

- a) Pickering Associates
- b) Owner

2. Contract Requirement Review by Marshall Purchasing Department

3. Site Safety & Access

- a) Parking is very accessible.
- b) Access.
- c) No Smoking or tobacco use inside the building or on the roof.
- d) Barricades / Temporary Partitions / Security – responsibility of the contractor.
- e) Field Office – is not required.
- f) Temporary Utilities – contractor can use/connect to existing utilities at no cost to contractor.
- g) Working Hours 7:00 – 5:00.

4. Project Overview

- a) Project to be awarded as a Lump Sum single prime bids.
- b) Renovations as described in the Scope of Work.

5. Unit Prices – None.

6. Alternates – None.

7. Bids Opening

- a) Bids are due to Marshall's Purchasing by 3:00 PM on November 26, 2024.
- b) Bid must include required supplements and cover sheet supplied by the Purchasing Department.

8. Contract time

- a) Substantial Completion by April 1, 2025 with Final Completion by June 1, 2025.

9. Time Restrictions

- a) Typical work hours to be from 7:00 AM to 5:00 PM. Night and weekend work hours are possible but must be scheduled ahead of time with Owner.



10. Questions/Clarifications

- a) Final questions and clarifications must be submitted in writing to Purchasing Dept. at Marshall University by 9:00 am on November 14, 2024.

11. Site Visit

- a) Walk-thru the space to be renovated.



Architects • Engineers • Surveyors

Meeting Sign-In Sheet

Client Name: Marshall University

Date: 11.12.24 at 10:00 AM

Project Name: MAMC Renovations

Project Number: 2243030

Meeting Location: Room 105 Academic Building

Project Location: 100 Angus E. Peyton Drive, South Charleston, WV

Purpose: Mandatory Pre-Bid Meeting

	Company	Representative	Phone	E-Mail
1.	Pickering Associates	Sean G. Simon, AIA, NCARB	304.991.6275	ssimon@pickeringusa.com
2.	Marshall University	Scott Morehouse		
3.	Danhill Construction Co.	Matthew Willis	204-719-1450	matthew.willis@danhillconstruction.com
4.	SQP Construction Corp	Scott Cunningham	304-532-3659	estimating@sqpc.com
5.	LayerOne Solutions	Brandon Adkins	681-838-3188	Brandon@L1-Solutions
6.	BOL CARLTON, LLC	TOM SIMMS	304-345-1300	tsimms@bolcarlton.com
7.	UNITED CONSTRUCTION	JOHN E. SPRINGSTON	304 483-6558	JSpringston@ucclwv.com
8.	Swope Construction Co	Glen Canady	304-525-9958	bid@swopeco.com
9.	Start to Finish Con LLC	Stanley Kinder	304-982-2392	StanKinder10@outback.com
10.	MU	JUSTIN HAWTHORN		
11.	MU	BECKY LUSHER		
12.	MU	LEANN LEMON		
13.	MAMC	DEREK SCARBORO		
14.				
15.				
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