


Request for Bid Proposal		Marshall University Office of Purchasing One John Marshall Drive Huntington, WV 25755-4100 Direct all inquiries regarding this order to: (304) 696-3498	Bid# R2501725 Addendum No. 02
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Vendor:	For information call: Purchasing Contact: Missy Workman Phone: (304) 696-3498 Email: workman57@marshall.edu & purchasing@marshall.edu
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Sealed requests to bid for furnishing the supplies, equipment or services described below will be received by the Institution. TO RECEIVE CONSIDERATION FOR AWARD, UNLESS OTHERWISE NOTED, THE BID WILL BE SUBMITTED ON THIS FORM AND UPLOADED INTO THE MU BONFIRE PORTAL ON OR BEFORE THE DATE AND TIME SHOWN FOR THE BID OPENING. When applicable, prices will be based on units specified; and Bidders will enter the delivery date or time for items contained herein. The Institution reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, to waive informalities or irregularities and to contract as the best interests of the Institution may require. BIDS ARE SUBJECT TO THE GENERAL TERMS AND CONDITIONS AS SET FORTH HEREIN.

DATE 04/09/2025	MANDATORY PRE-BID MEETING HELD: March 27, 2025 @ 10:00AM. Meeting at MU Memorial Student Center Room 2E10 for ALL BIDDERS	DEPARTMENT REQUISITION NO. R2501725	BIDS OPEN: 4/17/2025 at 3:00pm EST Broadcast via Teams: https://tinyurl.com/MU-SnA-Stormwater-R2501725	BIDDER MUST ENTER DELIVERY DATE FOR EACH ITEM BID
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Item #	Quantity	Description	Unit Price	Extended Price
<p><u>ADDENDUM NO. 02</u></p> <p>Project Name: R2501725 - Shock & Awe Stormwater Improvements Phase I Marshall University Huntington, West Virginia</p> <p>Purpose: Modify Bid Opening Date and Time, and Respond to Vendor's Technical Questions.</p>				

Total

To the Office of Purchasing,
 In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days unless a different period is inserted by the purchaser) from the bid open date, specified above, to furnish any or all items upon which prices are offered, at the price set opposite each item, delivered at the designated point(s), within the time specified.

Bidder guarantees shipment from _____ within _____ days

FOB _____ After receipt of order at address shown

Terms _____

BOG 43

Bidder's name Vendor _____

Signed By _____

Typed Name _____

Title _____

Email _____

Street Address _____

City/State/Zip _____

Date _____ Phone _____

Fein _____

SOLICITATION NUMBER:

Addendum Number:

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

Modify Bid Opening Date and Time

Modify Specifications of Product or Service being sought

Attachment of Vendor Questions and Responses

Attachment of Pre-Bid Sign-in Sheet

Attachment of Pre-Bid Meeting Minute Notes

Correction of error

Other

Description of Modification to Solicitation:

Addendum issued to publish and distribute the attached documentation to the vendor community.

NO OTHER CHANGES

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Technical Questions and Answers Addendum 02
R2501725 Shock & Awe Stormwater Improvements Phase I

- Q1. Can you make sure that I receive this Addendum when it's available?**
- A1. The Addendum will be uploaded on our Purchasing Website and Bonfire – you can review the documentation on those sites.
- i. <https://www.marshall.edu/purchasing/resources/bids-and-proposals/>
 - ii. <https://marshall.bonfirehub.com/opportunities/177530>
- Q2. Can you please send me Copies of the Pre-Bid Sign in Sheets for this Project? We are a Materials Supplier and would like to send our Quote to the Contractors Bidding.**
- A2. Always submit Bid Questions to: bidquestions@marshall.edu so it will be a part of the official record of questions. Notice the black out period where no questions will be answered after Technical Questions Due Date. Pre-bid sign in sheet is included in Addendum 1. If you did not attend the Mandatory PRE-Bid Meeting you cannot bid.
- Q3. We would like to ask for a clarification on the relocation of the underground electric and communication utility lines. Specifically, we want to confirm any potential conflicts, relocations, or unknown conditions that may have an impact on the scope of work. We would like to request that this be considered as an allowance in the bid to account for any necessary adjustments.**
- A3. See Addendum #1, Part 4 – Changes to Drawings, B.
- Q4. Protection-zone fencing shall be installed per plan details and specifications. Due to the excavation required for the 84" diameter x 72 SRPE tank, surrounding tree root systems will be damaged during the excavation, which could result in damaged or destroyed trees. How does the owner intend to proceed if the tree is severely damaged or dies upon completion of the project due to root damage? At this time we do not believe there are means and methods to install the SRPE tank without damaging tree roots, which the damage could risk loss or permanent damage to tree(s).**
- A4. While all reasonable precautions should be taken to prevent damage, the Owner will assume responsibility in the event damage occurs.
- Q5. Regarding the City of Huntington parking meters on 3rd Avenue, are we able to temporarily close parking meters?**
- A5. Contractor shall contact the Parking Board to close metered spaces and pay a fee to close the meters.
- Q6. Regarding key note 4 on Site Plan drawing sheets, the contractor will be required to bi-pass the 15" sanitary sewer. Will the contractor be allowed to shut down the sidewalks between manhole no. 1 and manhole no. 38, during this phase of the project? This closure would include all sidewalks between Smith Hall and 3rd Avenue during this portion of the project, we would maintain access for vehicles for the parking garage.**
- A6. See Addendum #1, Part 2 – Clarifications, A.
- Q7. Regarding the SRPE tank, could you please confirm the space required between the outside of the tank and the outside edge of stone backfill? As the ConTech drawing**

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states refer to plan specifications which is 12" wide on each side of the pipe.

A7. See Addendum #1, Part 2 – Clarifications, B.

Q8. Regarding key note 17 on the site plan, the end of the note states "Do not disturb the existing wall". Upon review of the location of the existing 4", we have concern the wall may be disturbed to replace the 4" PVC with a 8" PVC. At this time we do not have information on the wall's foundation. Could you please provide your intent to replace the 4" PVC with a 8" PVC and not disturb the wall?

A8. Replace the 4" PVC with a 8" PVC per plans without disturbing the wall.

Q9. Is a field office required, as stated in in specification section 015000?

A9. A field office is not required.

Q10. Protection-zone fencing shall be installed per plan details and specifications. Due to the excavation required for the 84" diameter x 72 SRPE tank, surrounding tree root systems will be damaged during the excavation, which could result in damaged or destroyed trees. How does the owner intend to proceed if the tree is severely damaged or dies upon completion of the project due to root damage? At this time we do not believe there are means and methods to install the SRPE tank without damaging tree roots, which the damage could risk loss or permanent damage to tree(s).

A10. While all reasonable precautions should be taken to prevent damage, the Owner will assume responsibility in the event damage occurs.

Q11. Regarding the City of Huntington parking meters on 3rd Avenue, are we able to temporarily close parking meters

A11. Contractor shall contact the Parking Board to close metered spaces and pay a fee to close the meters.

Q12. During construction where can our team members park their vehicles during the fall semester? This would be for non-productive vehicles.

A12. Workers can park in the 3rd Avenue garage with permits.

Q13. Regarding existing soil conditions, are there any subsurface investigation/ geotechnical report near the areas of construction?

A13. See Addendum #1, Part 1 – Information for Bidders, B.

Q14. Does the owner have any need for spoils generated from this project? Does the owner have a waste site in mind for the spoils generated?

A14. See Specification Section 311000, Paragraph 3.8.A.

Q15. Has there been contact with the power/ communication company to discuss lead time of relocation of the utilities?

A15. See Addendum #1, Part 4 – Changes to Drawings, B.

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Q16. Regarding the utility relocation, who is responsible for the relocation fees? If this shall be on the contractor can an allowance be provided as we are unaware of the relocation fees at this time.

A16. See Addendum #1, Part 4 – Changes to Drawings, B.

Q17. Is a City of Huntington building permit required?

A17. No.

Q18. Regarding the HDPE lining for the 15” pipe mentioned in key note 4 on “Site Plan”, would an approved equivalent be accepted? Such as cement mortar lining or epoxy coating?

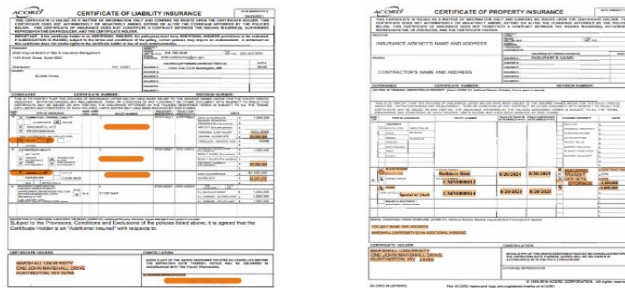
A18. See Addendum #1, Part 3 – Changes to Specifications, B, and Part 4 – Changes to Drawings, A.

Q19. Is there an estimated value or budget for this project?

A19. Marshall University does not disclose allocated project budgets.

Q20. Regarding the certificate of insurance (COI), could you please provide information for “additional insured”?

A20. Examples of COI (Examples can also be found in Bid Package) with added highlights. Marshall University needs to be listed as the Certificate Holder, Policies need to be in place per the contract terms, and the COI fully executed with signatures and insurance details.



Q21. Who will be supplying water for the flushing of the sewer line?

A21. See Addendum #1, Part 2 – Clarifications, C.

Q22. Where will the spoils be placed from the drainage and tank installation?

A22. See Specification Section 311000, Paragraph 3.8.A.

Q23. In regards to the HDPE lining, is grout required between the existing pipe and the HDPE slip liner?

A23. See Addendum #1, Part 3 – Changes to Specifications, B, and Part 4 – Changes to Drawings, A.

Q24. In regards to the HDPE lining, could a specification be provided for this scope of work?

A24. See Addendum #1, Part 3 – Changes to Specifications, B, and Part 4 – Changes to Drawings, A.

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Q25. In regards to the HDPE lining, would the engineer allow any "cure in place" lining in replace of the HDPE lining?

A25. See Addendum #1, Part 3 – Changes to Specifications, B, and Part 4 – Changes to Drawings, A.

Q26. When is the first addendum anticipated?

A26. 4.3.2025

Q27. We are trying to get a bid package prepared for the subject project, and I thought at one point that I saw Builders Risk Insurance was required, but now I can't find the information regarding it. Can you please advise?

A27. Builders Risk for \$1,000,000 and aggregate of \$3,000,000 required and listed in the **Terms and Conditions Section 8 INSURANCE** (after COI information continued on following page).

a. The COI and all Insurance Certificates must list Marshall University as the Certificate Holder.

8. INSURANCE: The Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. Subsequent to contract award, and prior to the insurance expiration date, Vendor shall provide the University with proof that the insurance mandated herein has been continued. Vendor must also provide with immediate notice of any changes in its insurance policies mandated herein, including but not limited to, policy cancellation, policy reduction, or change in insurers. The insurance coverages identified below must be maintained throughout the life of the contract. The Vendor shall also furnish proof of any additional insurance requirements prior to the Contract award regardless of whether that insurance requirement is listed in this section.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract. \$1,000,000.00 per occurrence and an aggregate of \$3,000,000.00.

Any provisions requiring the University to maintain any type of insurance for either of its or the Vendors benefit is deleted.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence and an aggregate of \$3,000,000.00.

Automobile Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence and an aggregate of \$3,000,000.00.

Q28. What Documents need to be in the bid from RFB?

A28. All Forms must be completed in totality specific to each project with Bid Submissions– i.e., date, raised seals, notaries, signatures, & etc.; Use the forms/documents attached in the Bid Package (not from previously submitted Proposals (especially if dated/sealed/notarized/etc):

- Completed w/ Signatures BOG 43 Cover Page (First Page of RFB)
- Completed w/ Signatures BOG 43 Addendum(s) Cover Page (First Page of Addendums)
- Addendum Acknowledge Form(s) (Can be multiple pages due to multiple Addendums)
- Designated Contact/Certification and Signature Page
- Subcontractor List Submission or noted no subs
- Criteria for Selection of Lowest Qualified Bidders Response
- Bid Bond with Raised Seal (5% of Amount Bid) Signed and Sealed
- Bid Bond Surety Documents – Signed and Sealed
- Bid Form of Proposal with Bid information (sometimes multiple pages)
- Bid Form of Proposal Signed Signature page
- A1A Signature page(s)
- Disclosure of Interested Parties to Contracts
- West Virginia Contractors License
- Completed Drug Free Workplace Conformance Affidavit
- Certificate of Liability Insurance (COI – Commercial General Liability, Automobile Insurance, Umbrella, etc.) Marshall University as Certificate Holder w correct coverage required in Contract)
- Proof of Compliance with or application for WV Workmen's Compensation Insurance
- Certificate of Property Insurance - Proof of Builder's Risk Insurance (Storage/use of facilities to hold tools/work on site, etc.)
- Purchasing Affidavit
- W9

**ADDENDUM ACKNOWLEDGEMENT
FORM SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any University personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.